

MINUTES FOR ORDINATION AND/OR INSTALLATION

A secretary shall be appointed, to complete the minutes and return them to the Stated Clerk of the Presbytery.

The Commission appointed for the ordination and or installation (circle appropriate) of

_____ as _____ of _____ Church, met at the
_____ church, in _____ (City and State) on date:

The following were present as members of the commission:

Teaching Elders

- 1. _____ Church: _____
- 2. _____ Church: _____
- 3. _____ Church: _____

Ruling Elders

- 1. _____ Church: _____
- 2. _____ Church: _____
- 3. _____ Church: _____

Guest

- 1. _____ Church: _____
- 2. _____ Church: _____
- 3. _____ Church: _____

The meeting was opened with prayer by _____ and _____ was elected Moderator and _____ was elected Secretary.

In conformity with the *Book of Order*, _____ preached a sermon. _____ presided, recited the presbytery proceedings, and propounded the constitutional questions. _____ asked the congregational questions. The charge to the minister was delivered by _____, the charge to the congregation by _____.

The minister and the congregation having answered these questions in the affirmative, _____ was duly ordained and or installed. The presiding officer read the formal declaration of ordination and installation. After prayer and the singing of a hymn, the benediction was pronounced by _____. The minutes were read and approved and the closed with prayer.

The Administrative Commission was dismissed at the Benediction of the worship service.

Secretary: _____

It is the policy of the Presbytery to make a special offering at ordination and installation services for the purpose of a scholarship fund for inquirers and candidates for ministry from the Presbytery.