

# **BYLAWS**

## **PRESBYTERY OF GRAND CANYON**

Certified Approved  
Stated Clerk  
Presbytery Meeting 11/04/2017

**BYLAWS OF THE PRESBYTERY OF GRAND CANYON  
NEWLY REVISED AND ADOPTED MARCH 10, 2012  
AMENDED JUNE 9, 2012, April 27, November 2, 2013, January 24, 2014, and March 7,  
2015, and November 4, 2017**

**ARTICLE I**

**NAME, AFFILIATION, PURPOSE AND BOUNDARIES**

**PART 1. NAME AND AFFILIATION**

**B-1.0100.**     **Name and Affiliation.** The Presbytery of Grand Canyon, a presbytery of the Presbyterian Church (U.S.A.)

**PART 2. PURPOSE**

**B-1.0200.**     **Purpose.** The Presbytery of Grand Canyon shall exercise all of the rights, responsibilities and authorities assigned to presbyteries in Form of Government, G- 3.03, and all other rights, responsibilities and authorities granted by these Bylaws not inconsistent with the *Book of Order*.

**PART 3. BOUNDARIES**

**B-1.0300.**     **Boundaries.** That portion of Utah south of the San Juan River, and that portion bounded on the east, south and west by the San Juan River and on the north by the 37°15' line; the Counties of Apache, Coconino, Mohave, Navajo, Yavapai, that part of Gila County north of the Salt and Black Rivers, that part of Maricopa County north of the 33rd parallel, that part of Pinal County north of the Salt River Base Line with the addition of the Gila River Indian Reservation and Yuma County, all in the state of Arizona.

## ARTICLE II.

### THE PRESBYTERY

#### PART 1. MEMBERSHIP

**B-2.0100. Members.** The Presbytery of Grand Canyon shall be composed of all the teaching elders in good standing on the rolls of the Presbytery, and of as many ruling elders from each church within its bounds as authorized by the Manual of Administrative Operations. In addition, the following persons shall be enrolled as voting members of Presbytery:

a. All ruling elders on the Presbytery Leadership Team shall be enrolled as members of Presbytery for the tenure of their office.

b. All ruling elder chairpersons of Presbytery standing commissions and committees shall be enrolled as members of Presbytery for the tenure of their office.

c. All Commissioned Ruling Elders, and all Certified Christian Educators who are Ruling Elders from congregations within the presbytery, shall have voice and vote at Presbytery gatherings and be counted as Ruling Elders for purpose of the teaching/ruling elder balancing formula.

d. Whenever the Presbytery Pastor serving the Grand Canyon and de Cristo Presbyteries is a member of de Cristo Presbytery by virtue of residence, the Presbytery Pastor shall also be an *ex officio* member of Grand Canyon Presbytery, with voice and vote.

e. Whenever the Associate Presbytery Pastor/Stated Clerk serving the Grand Canyon and de Cristo Presbyteries is a member of de Cristo by virtue of residence, the Stated Clerk/Associate shall also be an *ex officio* member of Grand Canyon Presbytery, with voice and vote.

#### PART 2. GATHERINGS

**B-2.0200. Gatherings of Presbytery.** Presbytery shall hold at least four gatherings annually, one of which may be held on a regional basis. At least two of the gatherings shall be stated meetings. The quorum of the Presbytery shall be any fifteen teaching elder members and the ruling elder members present, provided that at least fifteen churches are represented by elders. The quorum for a regional gathering shall be any five teaching elders and the ruling elders present, provided that at least five churches are represented by ruling elders.

**B-2.0210. Schedule of meetings.** Presbytery meetings shall be scheduled by the Presbytery Leadership Team. The dates of Presbytery Meetings for each calendar year shall be announced at the first meeting of the year. The Annual Meeting of the Presbytery of Grand Canyon shall be held at the first meeting of each calendar year.

**B-2.0220. Special Meetings.** Special meetings may be called in accordance with Form of Government, G – 3.0304 and the Manual of Administrative Operations.

**B-2.0230. Meeting Agenda.** At each stated meeting, there shall be worship, and Presbytery shall celebrate communion at each of the stated meetings.

## ARTICLE III.

### OFFICERS AND STAFF OF PRESBYTERY

#### PART 1. OFFICERS

**B-3.0100. Officers of Presbytery.** The officers of Presbytery shall be: a moderator, a moderator-elect, a stated clerk, a Presbytery Pastor, and a treasurer. Selection, terms of office, and duties shall be as provided in the Manual of Administrative Operations.

#### PART 2. PROFESSIONAL, ADMINISTRATIVE AND VOLUNTEER STAFF

**B-3.0200.** Presbytery may hire professional, administrative, and volunteer staff as recommended by the Operations Committee. The process of election or hiring, position descriptions, method of performance review, and manner of termination shall be as provided in the Manual of Administrative Operations.

## ARTICLE IV.

### LEADERSHIP TEAM and BOARD OF TRUSTEES

#### PART 1. MEMBERS

**B-4.0100. Members of Presbytery Leadership Team.** There shall be a Presbytery Leadership Team. The Presbytery Leadership Team shall consist of fourteen voting members. The members shall be: twelve members-at-large elected from the Presbytery for three-year terms, and the Moderator and Moderator-elect of Presbytery, who serve as ex-officio members with voice and vote. The Presbytery Pastor, Stated Clerk, Treasurer, PWP Moderator, Presbytery staff, and Network Leadership if requested by Leadership Team liaison serve as ex-officio members with voice but without vote. None of the ex-officio members may serve simultaneously as one of the twelve elected members.

a. Care shall be taken that there be, as nearly as practicable, an equal balance between teaching elders and ruling elders and that there be geographic, age, sex and ethnic representation on the Presbytery Leadership Team.

b. When a member is absent from three consecutive meetings without being excused by the Presbytery Leadership Team for good cause, it shall be deemed that such person has resigned. The chairperson shall so inform the Operations Committee and it shall propose a name to fill the unexpired term of this person.

**B-4.0110. Election of Leadership Team Members-at-Large.** There shall be twelve members-at-large divided into three classes in staggered three-year terms. Each incoming class shall be elected at the last stated meeting of Presbytery of a calendar year, to take office the day following the Annual Meeting. A member-at-large of the Presbytery Leadership Team having served two three-year terms shall be ineligible for re-election until one year has elapsed.

#### PART 2. OFFICERS, MEETINGS, AND DUTIES OF PRESBYTERY LEADERSHIP TEAM

**B-4.0200. Officers of Presbytery Leadership Team.** The Presbytery Leadership Team shall annually elect a Moderator and Moderator-elect from its members. The Presbytery Stated Clerk shall be the clerk of the Leadership Team.

**B-4.0210. Meetings and duties.** Meetings, duties and responsibilities of the Leadership Team shall be as provided in the Manual of Administrative Operations.

**B-4.0220. Powers of Commission.** In matters delegated to it for action on behalf of the Presbytery, the Leadership Team has the power and authority of an administrative commission.

### PART 3. BOARD OF TRUSTEES

**B-4.0300. Presbytery Leadership Team as Board of Trustees.** The voting members of the Presbytery Leadership Team shall be the Board of Trustees of Presbytery and the Moderator of the Presbytery Leadership Team shall be President of the Trustees. The Board of Trustees shall transact such business as may be referred to it by Presbytery, or required of it under the Articles of Incorporation. The Board of Trustees shall meet at such times as they may elect, upon call of its chairperson, or of any three of its members. The Stated Clerk shall serve as secretary of the Trustees and be responsible to administer its actions.

a. Trustees shall be responsible for the financial management of the property held by Presbytery.

b. The Trustees shall assume all responsibilities and be liable for all previously incurred obligations of the Trustees of the Corporation of the Presbytery of Grand Canyon, and shall act in every capacity in which the Trustees of the Corporation have hitherto acted.

c. The Trustees shall have the authority in the name of Presbytery to buy and sell property, to negotiate and subordinate mortgages, sign notes and take any other action necessary to assist churches in their development. Necessary legal and official documents and papers may be signed by any two of the following: Members of the Board of Trustees, the Secretary of the Trustees, and Officers of the Presbytery. Documents and papers pertaining to real estate matters which have been previously approved by the Board of Trustees shall require one signature and may be signed by the Secretary or an Officer of the Corporation.

## ARTICLE V.

### PERMANENT COMMISSIONS

**B-5.0100. Permanent Judicial Commission.** The permanent judicial commission shall be established as provided in the *Rules of Discipline*, D 4.0100. The commission shall consist of nine members, five teaching elders and four ruling elders. Members shall be elected for three-year staggered terms. The permanent judicial commission shall exercise the judicial functions of Presbytery as set forth in the *Book of Order*. The permanent judicial commission shall be accountable to the stated clerk of Presbytery only for transmission of its decisions to Presbytery, which decisions shall be considered final judgment unless appealed to a higher governing body.

**B-5.0200. Commission on Ministry.** There shall be a Commission on Ministry consisting of twenty-seven (27) members equally divided between teaching and ruling elders who shall be elected by Presbytery. The commission shall exercise all responsibilities contained in Form of Government G-3.0307, and the Manual of Administrative Operations.

a. The commission may act on behalf of presbytery in the following actions, and any others delegated in the Manual of Administrative Operations:

- (1) New moderators of congregations;
- (2) Calls issued by churches found in order;
- (3) Present calls for services of the members of this presbytery;
- (4) Dissolution of the pastoral relationship in cases where the congregation and pastor concur;
- (5) Dismissal of ministers to other presbyteries;
- (6) Grant a minister from another presbytery, having a call or contract within the bounds of this presbytery, permission to labor within this presbytery's bounds;
- (7) Appoint administrative commissions for the purpose of ordination and/or installation;
- (8) Approve parish associate agreements between congregations and members of this presbytery; and
- (9) Approve requests for honorable retirement.

b. All actions of the commission pursuant to subsection "a" shall be reported to the next stated meeting of Presbytery and Presbytery Leadership Team.

**B-5.0300. Commission on Preparation for Ministry.** There shall be a Commission on Preparation for Ministry. The commission shall have fifteen (15) members. Responsibilities of the commission shall include, but not be limited to, giving guidance to and having oversight of applicants and candidates for church vocations as provided in Form of Government, G-2.06 and the Manual of Administrative Operations.

a. The commission may act on behalf of Presbytery in the dismissing of candidates under care to other presbyteries and other actions delegated in the Manual of Administrative Operations.

b. All actions of the commission pursuant to this section, subsection "a" shall be reported to the next stated meeting of Presbytery and Presbytery Leadership Team.



**B-5.0400. Property Commission.** The members of the Resources Committee shall also be elected as members of the Property Commission, with authority to make property decisions up to one million dollars (\$ 1,000,000) in value, with the exception of vacant land. The Property Commission shall recommend actions on property matters of greater value, or any actions involving vacant land, to the Board of Trustees. "Vacant land" means property which has no church buildings constructed anywhere on the parcel or parcels involved.

## ARTICLE VI.

### COMMITTEES, TEAMS AND NETWORKS OF PRESBYTERY

#### PART 1. GENERAL PROVISIONS GOVERNING ALL COMMITTEES OF PRESBYTERY

The general provisions for all permanent, program and standing committees, teams and networks of the Presbytery are set forth in the *Book of Order* and Manual of Administrative Operations. The same provisions shall also govern special committees to the extent consistent with the charge of the special committee.

#### PART 2. THE PERMANENT COMMITTEES AND TEAMS OF PRESBYTERY

**B-6.0200. The permanent committees of Presbytery.** The permanent committees of Presbytery shall be:

- a. Operations Committee; and
- b. Resources Committee;

Their duties and responsibilities shall be set forth in the Manual of Administrative Operations.

**B-6.0210. The permanent teams of Presbytery.** The permanent ministry team of the Presbytery shall be Congregational Resourcing Team. The duties and responsibilities shall be set forth in the Manual of Administrative Operations.

**B-6.0220. Other entities.** The Presbytery may establish such other networks, teams, and committees as it finds necessary for its mission. Provisions for such entities shall be set forth in the Manual of Administrative Operations.

**B-6.0220. The Nominating Process.** The Operations Committee shall be responsible for nominations to Presbytery commissions, committees, teams, and other nominations as designated in the Manual of Administrative Operations. The Operations Committee may designate a subcommittee for this purpose, so long as the subcommittee is broadly representative of the Presbytery, as required by G-3.0111.

**B-6.0230. The Operations Committee Serves as the Committee on Representation.** The responsibilities of the Operations Committee shall comply with the Form of Government for the procedures and mechanisms for promoting and reviewing the Presbytery's commitment to inclusiveness and representation as required by Form of Government F-1.0403 and G-3.0103.

## ARTICLE VII ECCLESIASTICAL RELATIONSHIPS

### **B-7.0100. Election of teaching elder commissioners to General Assembly and Synod.**

The Operations Committee shall present names of teaching elder nominees for election as commissioners and alternates to the General Assembly and Synod, taking into consideration: (a) the teaching elder's particular qualifications to serve at General Assembly and Synod with their services in the presbytery to be given primary consideration, (b) they shall ordinarily have been a member of the presbytery for three years (c) have demonstrated consistent attendance at meetings of the presbytery and (d) actively served as a member of a presbytery commission, committee or the presbytery Leadership Team for at least one three-year term. Where there is more than one teaching elder in a particular church, only one shall be elected in any given year. Nominations from the floor for teaching elder commissioner nominees to the General Assembly shall be made at the second regular scheduled presbytery meeting.

a. The names of teaching elder nominees for General Assembly commissioner shall be given to the stated clerk for distribution at the second and third regular scheduled meetings of Presbytery. The stated clerk shall also distribute at these meetings a list of all teaching elders in the Presbytery, stating the year of their ordination or reception into the Presbyterian Church (U.S.A.), the date of reception into the membership of the presbytery, their attendance at presbytery meetings for the most recent two years, and their most recent service as commissioner to General Assembly and Synod.

b. The teaching elder commissioners to General Assembly shall be elected at the third regular scheduled presbytery meeting in the year prior to the year in which the General Assembly will be held.

c. The teaching elder commissioners to Synod shall be elected annually in the third regular scheduled presbytery meeting of the year.

### **B-7.0110. Election of ruling elder commissioners to General Assembly and Synod.**

Ruling Elder and alternate commissioners to General Assembly and Synod shall be elected by Presbytery upon nomination by sessions of a ruling elder commissioner nominee from designated churches. In making the determination of the designated churches invited to nominate a ruling elder commissioner nominee, the Operations committee will take into consideration: (a) the date of the church's most recent representation at General Assembly and Synod by a ruling elder commissioner or teaching elder, (b) the church's representation by ruling elder delegates at meetings of Presbytery, and (c) the size of the active membership of the church. So far as possible, the Operations Committee shall take into account geographical distribution, and shall consider also the possibility of nominating staff personnel. When a teaching elder of a particular church has been elected, that church will not be represented as well by a ruling elder that year.

a. The Operations Committee shall give names of churches nominating ruling elder commissioner nominees to General Assembly, and the nominee's name from each church to the stated clerk for distribution at the second regular scheduled meeting of Presbytery. The stated clerk shall also, at the second regular scheduled meeting, distribute a list of all the churches in the Presbytery, the most recent times that they were represented by a ruling elder commissioner at General Assembly, and the record of attendance of their ruling elder commissioners at presbytery meetings for the most recent two-year period.

b. Nominations from the floor for additional ruling elder commissioner nominees for General Assembly shall be made at the second regular scheduled meeting of Presbytery.

c. Ruling Elder commissioners and alternates to General Assembly shall be elected by Presbytery at the third regular scheduled presbytery meeting in the year prior to the year in which the General Assembly will be held, from those ruling elder commissioner nominees placed in nomination at the previous second meeting by Sessions of designated churches and/or nominated from the floor at the previous second meeting.

d. The Operations Committee shall give the names of the churches nominating synod commissioners to the stated clerk for distribution at the second regular scheduled meeting of the Presbytery. The stated clerk shall also at the second regular scheduled meeting distribute a list of all the churches in Presbytery and when they were most recently represented by a ruling elder at Synod.

e. After any nominations from the floor, the churches nominating ruling elder commissioners to Synod shall be elected at the third regular scheduled presbytery meeting.

**B-7.0120. Election of young adult advisory delegates to General Assembly and Synod.** A Young Adult Advisory Delegate and alternate to General Assembly shall be nominated and elected at the third regular scheduled meeting of Presbytery. A Young Adult Advisory Delegate to Synod shall be nominated and elected at the second regular scheduled stated Presbytery meeting. The Presbytery Operations Committee shall present a slate of Young Adult Advisory Delegates for General Assembly and Synod at the appropriate meeting of Presbytery. These nominations shall include a brief biographical sketch or resume, or both, of each nominee, as well as endorsement by his/her Session.

**B-7.0200. General provisions regarding elections for General Assembly**

a. In making their determination of a ruling elder commissioner nominee sessions shall give consideration to the individual's experience in the local church, their experience and knowledge in service to the work of a presbytery, their experience as a member of a presbytery committee or the presbytery Leadership Team, their service as a ruling elder commissioner/delegate to the presbytery for a two-year period of time and their knowledge of the mission and witness of the Presbyterian Church (U.S.A.) beyond the local level.

b. The Operations Committee shall provide a form for all teaching and ruling elder nominees to submit written statements to the Committee regarding their confession of faith and knowledge of current issues before the denomination. In addition, they will be asked to answer in their written statement the following questions:

1. Describe your relationship with Jesus Christ and its effect on your life.

2. What do you believe the role of the church is in today's world and how have you been involved?

3. Why do you wish to serve as a General Assembly Commissioner?

c. All nominees must indicate availability to report to the presbytery at the meeting following General Assembly and to be available for contact with churches and presbytery committees during the years between meetings of the General Assembly.

d. The Operations Committee will prepare a list of nominees which will be submitted with the nominees' written statements with the call to the presbytery meeting at which the election will take place.

e. Each nominee will be given a maximum of three minutes to speak to their written statements. Questions of the nominees from the floor shall not be permitted.

f. The election of teaching elder commissioners, ruling elder commissioners and for a young adult advisory delegate shall be by secret ballot after the presbytery has had an opportunity to

hear the nominees in person.

g. Any nominee who receives a majority of votes in the first ballot shall be elected as commissioner. Whatever number of commissioners is to be elected, that number is elected providing those with the highest number of votes receive a majority of the ballots cast. If an insufficient number receive a majority of the ballots cast, then there will be a run-off election between the next ranking candidates whose votes total at least a majority of the ballots cast. Candidates ranked lower than these are eliminated from the run-off.

h. Alternate commissioners shall be chosen from those nominees who do not receive a majority vote.

i. In the event that a presbytery meeting is not scheduled during one of the months specified in this Article, the meeting scheduled for the nearest preceding month is the applicable meeting.

## ARTICLE VIII.

### SPECIAL RULES

**B-8.0100. Establishment of Temporary Administrative Commissions.** Presbytery may establish temporary commissions as provided in G-3.0109b. Temporary administrative commissions shall consist of not fewer than seven members, composed of ruling and teaching elders in numbers as nearly equal as possible. Commissions established for the purpose of ordaining and installing a teaching elder in permanent pastoral relations may consist of only five members.

- a. The quorum of the commission shall be established at the time of creation and shall be at least one more than one half of the members (e.g., 4 of 7, 5 of 8).
- b. Presbytery shall state specifically the scope of power given the commission and its charge at the time of creation.

**B-8.0200. Appointment of Investigating Committee.** Upon report of the Stated Clerk that a written statement of an alleged offense has been received, any three of the following four (Moderator of Leadership Team, Moderator of Presbytery, Moderator-elect of Presbytery, Presbytery Pastor) in consultation with the Stated Clerk are authorized to appoint persons to serve on an Investigating Committee in accordance with the provisions of the *Rules of Discipline, Form of Government* D-10.0201b.

**B-8.0300. Constitutional Amendments.** In accordance with the approval of the Constitutional Amendments – 222nd General Assembly; 16-C.1, 16-C.2, 16-C.3, 16-C.4, 16-C.5, 16-C.6, 16-C.7, and 16-C.8, the Presbytery of Grand Canyon modifies its Bylaws, Manual of Operations, policies, and Commission/Committee handbooks and forms as follows:

**B-8.0300.1** The title “Teaching Elder” shall mean “Minister of Word and Sacrament” wherever found in singular or plural.

**B-8.0300.2** The title “Commissioned Ruling Elder” shall mean “Commissioned Pastor” wherever found in singular or plural.

## ARTICLE IX.

### POLICIES OF PRESBYTERY, TRUSTEES AND PRESBYTERY COMMITTEES

#### PART 1. POLICIES OF PRESBYTERY

**B-9.0100. Establishment of Policies.** Presbytery may establish policies establishing its procedures and governing its relations with other governing bodies of the Church, particular churches, ministers, members and other organizations and entities. All such policies shall be incorporated in the Manual of Administrative Operations.

**B-9.0110. Amendment of Policies.** Policies may be adopted, amended or stricken at any stated meeting of Presbytery by a two-thirds (2/3) vote of the members present, provided a fifty (50) day notice of the proposed changes has been given to the stated clerk in writing, and that copies of these proposed changes have been sent to teaching elders and clerks of session along with the call to the meeting at which they are to be voted on. All policies of Presbytery shall be filed with the stated clerk of Presbytery.

**B-9.0120. Suspension or Variance from Policies.** Variance from the policies of Presbytery may be granted in individual circumstances to particular churches, governing bodies or individuals as follows:

a. By notice of such variance being sent with the call to the meeting at which they are to be voted on and the proposed variance being approved by a majority of the members of presbytery present and voting.

b. By a two-thirds (2/3) vote of the members present and voting at any stated meeting of Presbytery, without prior notice.

c. In accordance with the provisions of the policy, where the policy itself establishes a procedure for granting a variance.

**B-9.0130. Expiration of Policies.** All policies of the Manual of Administrative Operations, including amendments, expire at the first Annual Meeting after a period of five years from the date of the most recent adoption of the full Manual, unless renewed.

#### PART 2. POLICIES OF THE TRUSTEES

**B-9.0200. Establishment of Policies.** The Trustees may establish policies governing the purchase, sale, maintenance and use of the property of Presbytery and establishing procedures and governing their relations with other governing bodies of the Church, particular churches, teaching elders, members and other organizations and entities.

**B-9.0210. Amendment of Policies.** Policies may be adopted, amended or stricken at any stated meeting of the Trustees by a two-thirds (2/3) vote of the members present, provided a fifty (50) day notice of the proposed changes has been given to the Secretary of the Trustees in writing, and that copies of these proposed changes have been sent to the stated clerk along

with the call to the meeting at which they are to be voted on. All policies of the Trustees shall be filed with the stated clerk of Presbytery.

**B-9.0220. Suspension or Variance from Policies.** Variance from the policies of the Trustees may be granted in individual circumstances to particular churches, governing bodies or individuals as follows:

a. By notice of such variance being sent with the call to the meeting at which they are to be voted on and the proposed variance being approved by a majority of the members of the Trustees present and voting.

b. By a two-thirds (2/3) vote of the members present and voting at any stated meeting of the Trustees.

c. In accordance with the provisions of the policy, where the policy itself establishes a procedure for granting a variance.

**B-9.0230. Expiration of Policies.** All policies of the Trustees shall expire at the first Annual Meeting after a period of five years from the date of original adoption unless renewed.

### **PART 3. POLICIES OF PRESBYTERY COMMISSIONS, COMMITTEES, TEAMS AND NETWORKS**

**B-9.0300. Establishment of Policies.** Presbytery commissions, committees, teams and networks may determine their officers, procedures and process for actions within their delegated spheres of responsibility. When such entities establish substantive policies, such policies shall be subject to review and approval by the Presbytery.

**B-9.0310. Amendment of Policies.** Policies may be adopted, amended or stricken at any stated meeting, as follows:

a. A Presbytery commission, committee, team or network may propose a new policy or changes to an existing policy by a two-thirds (2/3) vote of the members present, provided notice of the proposed changes has been given in writing to the members of the commission, committee, team or network and the stated clerk of Presbytery.

b. Following adoption of the proposal by the Presbytery commission, committee, team, or network the policy must be ratified by a vote of the members of Presbytery, provided notice of the proposed policy or change in policy has been given to the stated clerk of the Presbytery in writing and distributed with the call of the meeting at which the Presbytery will consider the proposed policy or change.

c. All policies of Presbytery commissions, committees, teams or networks shall be filed with the stated clerk of Presbytery.

d. Policies of Presbytery commissions, committees, teams or networks may be amended by Presbytery at any stated meeting.



**B-9.0320. Suspension or Variance from Policies.** Variance from the policies of Presbytery commissions, committees, teams or networks may be granted in individual circumstances to particular churches, governing bodies or individuals as follows:

a. By notice of such variance being sent with the call to the meeting at which they are to be voted on and the proposed variance being approved by a majority of the members present and voting.

b. By a two-thirds (2/3) vote of the members present and voting at any stated meeting of the Presbytery commission, committee, team or network.

c. By a two-thirds (2/3) vote of the members present and voting at any stated meeting of Presbytery Leadership Team.

d. By a majority vote of the members present and voting at any stated meeting of Presbytery.

e. In accordance with the provisions of the policy, where the policy itself establishes a procedure for granting a variance.

**B-9.0330. Expiration of Policies.** All policies of Presbytery commissions, committees, teams or networks shall expire at the first Annual Meeting after a period of five years from the date of original adoption unless renewed.

#### **PART 4. ENFORCEMENT OF POLICIES**

**B-9.0400. Enforcement of policies.** No policy shall be enforced by or against any person, church or governing body or instrument of Presbytery unless it is included in these bylaws or the Manual of Administrative Operations.

## ARTICLE X.

### PARLIAMENTARY AUTHORITY

#### PART 1. GENERAL PARLIAMENTARY AUTHORITY

**B-10.0100. Parliamentary Authority; Precedence of Authorities.** The Presbytery of Grand Canyon shall be governed by the *Book of Order*, the Bylaws, the Manual of Administrative Operations and Roberts Rules of Order (Newly Revised), in that order.

#### PART 2. SPECIAL RULES OF ORDER

**B-10.0200. Special Rules of Order.** The Presbytery may adopt, under the procedures set forth pursuant to Article XI, special rules of order for the conduct of its business. The special rules of order shall be treated as regular Rules of Order and shall have the priority or privilege granted to equivalent rules pursuant to Roberts Rules of Order (Newly Revised). The special rules of order shall be set forth in the Manual of Administrative Operations.

## ARTICLE XI.

### AMENDING THE BYLAWS AND AMENDING AND SUSPENDING THE MANUAL OF ADMINISTRATIVE OPERATIONS

#### PART 1. AMENDING THE BYLAWS

**B-11.0100. Amending the Bylaws of Presbytery.** The Bylaws may be added to or amended at any stated meeting of Presbytery by a three-fourths (3/4) vote of the members present, provided a fifty (50) day notice of the proposed changes has been given to the stated clerk in writing, and that copies of these proposed changes have been sent to teaching elders and clerks of session along with the call to the meeting at which they are to be voted on.

**B-11.0110. Prohibition on Suspension.** The Bylaws may not be suspended, except as provided by the Bylaw or pursuant to the procedures set forth in B-11.0100.

#### PART 2. AMENDING AND SUSPENDING THE MANUAL OF ADMINISTRATIVE OPERATIONS

**B-11.0200. Amending the Manual of Administrative Operations of Presbytery.** The Manual of Administrative Operations may be added to or amended at any stated meeting of Presbytery by a majority vote of the members present, provided a fifty (50) day notice of the proposed changes has been given to the stated clerk in writing, and that copies of these proposed changes have been sent to teaching elders and clerks of session along with the call to the meeting at which they are to be voted on.

**B-11.0210. Suspending the Manual of Administrative Operations.** The provisions of the Manual of Administrative Operations may be suspended as follows:

- a. By a two-thirds (2/3) vote of the members present at any stated meeting of Presbytery; or
- b. By a majority vote of the members present, provided a fifty day notice of the proposed suspension has been given to the stated clerk and copies of the notice of the proposed suspension has been sent to the teaching elders and clerks of session along with the call to the meeting at which they are to be voted on.