

## MINUTES

Stated Meeting of the Presbytery of Grand Canyon  
November 2, 2019

### CALL TO ORDER

The Presbytery of Grand Canyon of the Presbyterian Church (U.S.A.) held its November Stated Meeting at Trinity Presbyterian Church in Prescott. Carol Gerlach, Moderator, opened the meeting at 9:30 a.m. with the lighting of the Peace Candle and prayer. Danny Halwood, representing the indigenous people of the area, offered a prayer in Navaho.

Bob Schulz, Stated Clerk, reported that a quorum was present, consisting of at least 15 Teaching Elder members and 15 Ruling Elders, with at least 15 churches being represented. Commissioners attending for the first time and other guests were welcomed. A corresponding member was introduced and approved for enrollment by the Presbytery for this meeting. There were 10 registered visitors.

### ROLL

There were 33 Teaching Elders, 36 Ruling Elder commissioners, 3 Commissioned Ruling Elders, and 1 Ruling Elder Leadership Team member present, for a total of 73 voting members.

### Corresponding Members Enrolled

Sharon Yates (Synod of the Southwest)

### Teaching Elders Present – 33

Albertson, Daniel	Gascoigne, Angus	Palmer, Theron	Wellington, Judy
Anderson, Mark	Hegeman, Peggy	Poling, John	Wescott, Linda
Baskette, Sue Marie	Hicks, David	Proudfoot, Charles	Wilcher, Jay
Campbell, Mike	Hodgson, David	Rice, Kristin	Witte, Cathy
Campbell, Sheryl	Jennison, Cynthia	Scanlon, Jonathan	Worsnop, Linda
Conklin, Ann	Joynt, David	Seller, Ben	Zabriskie, Richard
Evans, Lloyd	Lineweaver, Thomas	Spence, Edward	
Felix, Robert	McCabe, Norma	Tripp, Thomas	
Fraser, Jennifer	Munroe, Brad	Watkins, Gale	

### Teaching Elders Excused

Bailey, Linda	Engstrom, Bud	Jousan, Mike	Moe, Michelle
Berg, George	Farwell, Barbara	Keesecker, Joe	Moe, Kenneth
Bruening, James	Fooks, John	Kehle, Deborah	Moranville, Thomas
Burtless, Stanford	Fulton, Helmi	Kesler, Jim	Moser, Paul
Byall, Lowell	Gard, Gary	Latty, Allan	Murman Kimberly
Cameron, Stu	Gray, Barrie	Lefebvre, Eugene	Northrup, Cathy
Cole, Harry	Hawkins, Darrin	Letizia, Gordon	Olagues, José
Cook, John	Hicks, Mae	Lloyd, Linda	Oppenhuizen,
Corazin, Nan Lyn	Hodgson, Deanne	Malsack, Bob	Kathleen
Crelin, James	Houdeshell, Donovan	Martin, Jean	Parker, Thomas
Davis, Harrell	Jacobs, Lynn	Melendez, Hipolito	Parker, Gayle
Dulaney, Robert	Joe, Victor	Merwald, Alfred	Phillips, Beverly
Eaken, Lawrence	Johnson, Caleb	Miller, Jerry	Phillips, Norman

Pulido, Gloria	Serchak, Jo	Ulrickson, Paul	Wintz, Michael
Ramsdell, Richard	Smith, Esther	Valle, Paula	Witt, Bill
Roberts, Margaret	Soderquist, Paul	Vautier, Grif	Wood, Patricia Cockrell
Saylor, Mary	Straatmeyer, Al	Voth, John	Wright, Douglas
Saylor, George	Tamayo, Erin	Walker, David	Wright , Eugene
Schenck Jed	Tilly, Mark	Weir, Kyle	Young, Patricia
Serchak, David	Uhley, James	White, Frank	Young, Alvin

**Churches/Ruling Elder Commissioners Present – 36**

Celebration of Life - Jaime Ortiz	John Calvin - Alan Hale
Chinle - Marilyn Tso	Kayenta - Milinda Benallie
Community Yarnell - JerrieLea Hopf	Memorial – Mary Lynn Walters
Crosswinds - Teri Conrad	Mingus View - Susan Goe
Desert Palms - Suzanne Burke, Jean Montgomery, Nora Timson	Mission del Sol - Dennis Richards
Emmanuel - Tom Jenney	Orangewood - Phebe Packer, Bob Zander
Faith - Betty Forsberg, Jim Jensen, Linda St. Pierre	Palo Cristi - Joan Fenton
First Mesa – Robert Harding	Pinnacle - Susan Brown, Laurie Porter, Paul Rooker
First Peoria - Shannon Langston, Linda Maxwell	Sierra Vista - Lucinda Michaels
Gila Crossing - Anthony Hill	Tseyi Bidáá - Virginia Halwood
Gilbert - Mike Gallagher, Ken Hansen, Thomas Lemme	Trinity Prescott - Wayne Hood, Connie Palmrose
Guadalupe - Selena Keesecker	VahKi - Terry Lewis
	Westminster - Debby Holmes

**Commissioned Ruling Elders Present – 3**

Danforth, Mary	Halwood, Danny	Hildenbrand, Lois
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**Ruling Elder Leadership Team Members and Commission/Committee Moderators Present – 1**

Bob Schulz

**Staff Members Present**

Sue Houser	Beth Kath
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**AGENDA**

Presbytery approved the agenda.

**COMMISSION REPORTS**

Presbytery received the Commission Reports as a record of actions taken on behalf of the Presbytery of Grand Canyon in accordance with the responsibilities granted to our commissions under the Bylaws and/or Manual of Administrative Operations of the Presbytery. It was confirmed that the Leadership Team’s Board of Trustee guarantee of a \$5 million Valley Presbyterian Church PILP loan made the Presbytery responsible for payment of the loan should the church not do so.

11/2/19 Commission Reports

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**1. Leadership Team Report**

**Actions taken at the April 3, 2019 meeting**

Acting as the Presbytery’s Board of Trustees, approved an Arizona Korean Presbyterian Church construction contract in the amount of \$39,906 to add a “sun room” to the existing church structure to provide additional Sunday School space, and authorized Robert Schulz to sign the construction contract documents on behalf of the Presbytery of Grand Canyon.

Elected, on behalf of the Presbytery, the following persons as presented by the Nominations sub-committee of Operations:

<u>Operations Committee</u>	<u>Congregational Resourcing Committee</u>
2021 Tom Lineweaver	2019 Bonita Lyons (VahKi)

**Actions taken at the May 1, 2019 meeting**

Adopted, approved and took action on the following recommendations regarding The Presbyterian Ganado Mission Foundation Inc. (Ganado Foundation), with the recommendations to be conveyed to the May 13, 2019 meeting of the Foundation:

1. To request the Ganado Foundation to file the necessary paperwork so the Foundation is reinstated as a non-profit corporation by the Arizona Corporation Commission.
2. To request the Presbytery to formally dismiss the Ganado Administrative Commission and transfer its authority to the Ganado Foundation.
3. To confirm that the Ganado Foundation must notify the Presbytery’s Board of Trustees and seek its approval to buy or sell property.
4. To request the Ganado Foundation to revise its legal documents to specifically state that no current officers of the Presbytery may serve as officers of the Foundation.
5. To ask the Ganado Foundation to be mindful of anticipated funds from any negotiated lease since that income might negate the tax-exempt 501(c)(3) status of the Foundation.
6. To request the Ganado Foundation to revise its legal documents to include a requirement to provide quarterly reports to the Presbytery’s Board of Trustees on all Foundation activities.
7. To request the Ganado Foundation to have any proposed lease reviewed to assure legal protection for the Foundation and the Presbytery of Grand Canyon.

11/2/19 Commission Reports

---

Approved a request from the Hispanic Ministries Network to be renamed the Cross-Cultural Ministries Network to reflect a wider vision for engaging more congregations, with the funds in the Hispanic Ministries Network restricted account to be designated for the use of the Cross-Cultural Ministries Network.

Acknowledged, at the request of the First Presbyterian Church of Phoenix Administrative Commission, the dissolution of the First Presbyterian Church of Phoenix Corporation and approved dismissal of the Administrative Commission with thanks for their efforts and dedication.

Approved the request of the Operations Committee to publish approved minutes of the Leadership Team in EFocus as a demonstration of the body’s transparency.

**Actions taken at the June 5, 2019 meeting**

Acting as the Presbytery’s Board of Trustees, approved the sale of a 4.38 acre piece of property on Estrella Parkway, after obtaining a second opinion regarding the current fair market value, at a price of no less than \$475,000 with Bob Schulz and Earle Shroyer authorized to negotiate on behalf of the Presbytery of Grand Canyon.

Approved requesting the Resources Committee and the Congregational Resourcing Team’s new worshipping communities sub-committee to create a recommendation to designate all or a portion of the proceeds from the sale of the Estrella property for the Anthem new worshipping community, and to report back to Leadership at its August 7, 2019 meeting.

Approved designation of the offering at the August 24, 2019 Presbytery meeting for the Matthew 25 ministry and Frontera de Cristo.

Approved the application of the Presbytery of Grand Canyon and the Fran Park Center for Faith and Life at Pinnacle Presbyterian Church for a Presbyterian Mission grant from restricted account 70047 in the amount of \$59,200, with the Presbytery to contribute an additional \$2,200, to support the Presbytery’s cohort program and a Park Center preaching program.

Elected, on behalf of the Presbytery, the following persons as presented by the Nominations sub-committee of Operations:

Leadership Team

2021 RE Joseph Ellis (Emmanuel)

Operations

2021 TE Tom Lineweaver (Bethany)

Congregational Resourcing

2019 Bonnie Lyons (VahKi)

Commission on Ministry

2020 RE Anthony Hill (Gila River)

Combined Personnel

2021 Bob Orf (University)

Elected TE John Poling as Moderator of the Leadership Team for 2019, to serve through January 2020.

11/2/19 Commission Reports

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**Actions taken at the August 7, 2019 meeting**

Approved a request from Gary Kush (HR) to distribute flyers at the August 24 Presbytery meeting regarding his company's free computer services for seniors.

Approved the request of Kyle Weir (HR) for Bob Schulz to serve as the authorizing agent for access to retirement funds in a 403b account set up for Kyle while he served as a pastor in Colorado.

Elected on behalf of the Presbytery, as nominated by the Commission on Preparation for Ministry, the following persons to serve as Senior Ordination Exam Readers for October 7-11, 2019:

TE Bob Malsack	RE Doyle Burke
TE Terry Palmer	RE Lawn Griffiths
TE Peggy Roberts (alternate)	

Approved, acting as the Presbytery's Board of Trustees, the following:

**RESOLVED**, the Valley Presbyterian Church ("Church") located at 6947 East McDonald Drive, Paradise Valley, AZ 85253 has applied for a loan as follows from the Presbyterian Church (U.S.A.) Investment and Loan Program, Inc. ("Lender"):

Amount of Loan: \$5,000,000.00

**FURTHER RESOLVED**, the Presbytery of Grand Canyon Corporation, an Arizona nonprofit corporation ("Presbytery"), having received and reviewed the loan application of the Church, a member in good standing of this Presbytery, approved the loan application, and guarantees the repayment of principal and interest on the loan to the Lender as described above. The officers of the Presbytery as listed on the attached Certificate of Incumbency marked Exhibit A are authorized to sign a guarantee and any and all documents of this loan as authorized agents of the Presbytery.

**Actions taken at the September 4, 2019 meeting**

Approved designating the offering at the November 2 Presbytery meeting for Montlure Presbyterian Church Camp.

Approved a Congregational Resourcing Team request to hold a Sunday School supplies drive at the November 2 Presbytery meeting.

Approved up to \$1,000 for an event to be held the day before the January 2020 combined Presbytery meeting to introduce the Thrive Project.

11/2/19 Commission Reports

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Approved approaching Presbytery de Cristo’s Leadership commission about holding up to four of our presbytery meetings as joint meetings.

**Actions taken at the October 2, 2019 meeting**

Authorized Stated Clerk Bob Schulz to give permission to the Wellton Police Department to enter and secure the Community Wellton Presbyterian Church building property.

Authorized Bob Schulz, Brad Munroe and John Poling to appoint an Administrative Commission to make recommendations to the Leadership Team regarding actions needed at Community Wellton Presbyterian Church.

Received the proposed 2020 Budget and recommend its submittal to the Presbytery for approval at the November 2, 2019 meeting.

**2. Commission on Ministry Report**

**Actions taken at the February 26, 2019 meeting**

**McCabe, Norma**

Approved renewal of the Stated Supply Pastor Agreement between the Rev. Norma McCabe and Kayenta Presbyterian Church for a period of one year effective February 4, 2019, subject to 30 days notice for termination, on the following terms:

Salary	\$10,000	Pension/Medical	BOP dues as required
Housing/telephone/utilities provided		Vacation	Four weeks per policy
Travel Allowance	2,500	Study Leave	One week
Study Allowance	300		

**Community Payson**

Referred the Ministry Information Form (MIF) submitted by Community Presbyterian Church in Payson back to the PNC for revision.

**Reconciliation Policy**

Approved the revised Reconciliation and Intervention Guidelines policy for the COM Handbook.

**Actions taken at the March 26, 2019 meeting**

**Baxter, Jeffrey**

Approved the transfer of membership of the Rev. Jeffrey Baxter (HR) from the Presbytery of Wyoming to the Presbytery of Grand Canyon, effective March 26, 2019.

11/2/19 Commission Reports

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**Million, Phillip**

Approved the transfer of membership of the Rev. Phillip Million from Grace Presbytery to the Presbytery of Grand Canyon as a Member At-Large, effective March 26, 2019.

Received notice from University Presbyterian Church of a part-time (15-20 hours/week) Temporary Supply Pastor agreement with the Rev. Phillip Million during Pastor Eric Lederman’s sabbatical from April 22 - August 11, 2019, on the following terms:

Salary	\$450/week
Business expenses	reimbursable

**Halwood, Danny**

Approved the Temporary Supply Agreement between CRE Danny Halwood and Tseyi Bidáá Presbyterian Church for a period of one year, effective February 10, 2019, on the following terms:

Salary	\$6,000	Vacation	30 days (incl. 4 Sundays)
Utilities	1,200	Study Leave	7 days
Travel Allowance	2,500	Continuing Ed	\$300
Telephone	500		

**Fletcher, Tully**

Approved the dissolution of the pastoral relationship between the Rev. Tully Fletcher and Orangewood Presbyterian Church, effective January 7, 2019, and the transfer of his membership from the Presbytery of Grand Canyon to the Presbytery of Greater Atlanta, effective March 26, 2019.

**Mingus View**

Referred the Mingus View Presbyterian Church MIF back to their PNC with suggestions made by COM.

**Reconciliation Team**

Authorized Brad Munroe to request the Reconciliation Team to visit one of our churches to work with them, with a focus on how to deal with issues using a healthy process.

**Minimum Salary for Teaching Elders**

Reaffirmed the following, to be moved from the Manual of Administrative Operations and now be included in the COM Handbook:

To set the Minimum Effective Salary (salary plus housing) for Teaching Elders in the Presbytery of Grand Canyon at \$52,000, effective February 1, 2019 for new calls and agreements and effective January 1, 2020 for salary terms existing prior to February 1, 2019, with a church able to request an exception through COM if it is unable to meet the \$52,000 minimum salary.

**Actions taken at the April 23, 2019 meeting**

**Mingus View**

Approved the Ministry Information Form (MIF) of Mingus View Presbyterian Church for distribution within the PC(USA) to recruit their next pastor.

11/2/19 Commission Reports

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**Pulpit Supply List**

Approved the revised Pulpit Supply List for 2019.

**Actions taken at the May 21, 2019 meeting**

**Scanlon, Jonathan**

Approved the transfer of membership of the Rev. Jonathan Scanlon to the Presbytery of Grand Canyon from the Presbytery of Kiskiminetas, effective May 21, 2019, dependent upon the Federated Flagstaff Church congregation approving him as their next pastor.

**Hicks, David**

Approved the Interim Pastor Agreement between the Rev. David Hicks and Community Presbyterian Church in Yarnell on a part-time (18 hrs/wk) basis for a period of one year effective June 1, 2019, subject to 30 days notice for termination, on the following terms:

Salary/Housing	NA	403b contribution	\$22,000
Travel Allowance	\$3,600	Medical reimbursement	2,500
Phone Allowance	1,200	Vacation	Four weeks per policy
Continuing Ed Allowance	500	Study Leave	Two weeks

**Cameron, Stuart**

Approved the transfer of membership of the Rev. Stu Cameron from the Presbytery of Grand Canyon to the Presbytery of New Hope, effective May 21, 2019.

**Harmon, Frank**

Approved the dissolution of the pastoral relationship between the Rev. Frank Harmon and Pinnacle Presbyterian Church, effective June 30, 2019, according to the terms outlined in the Dissolution Agreement between Rev. Harmon and the Pinnacle Session.

**Nieto, Kelly**

Approved the dissolution of the pastoral relationship between the Rev. Kelly Nieto and Valley Presbyterian Church and her transfer from the Presbytery of Grand Canyon to the Presbytery of Eastern Virginia, effective June 15, 2019.

**Nieto, Michael**

Approved the dissolution of the pastoral relationship between the Rev. Michael Nieto and Valley Presbyterian Church and his transfer from the Presbytery of Grand Canyon to the Presbytery of Eastern Virginia, effective June 15, 2019.

**Schouten, Hilbert and Myra**

Approved the appointment of CREs Myra and Hilbert Schouten as Co-Moderators of Blackwater Presbyterian Church, effective May 1, 2019.



11/2/19 Commission Reports

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**Faith Presbyterian Church**

Approved, in concept, the request from the Session of Faith Presbyterian Church to convert the pastoral status of its Co-Pastors Michael and Sheryl Campbell from Designated to Permanent Called and Installed, pending approval at a congregational meeting to be held in November or December 2019, and to approve the extension of their Designated agreement until the congregational meeting.

**Actions taken at the June 25, 2019 meeting**

**Scanlon, Jonathan**

Approved the Pastoral Call of the Rev. Jonathan Scanlon to be Pastor to Flagstaff Federated Community Church effective August 19, 2019, on the following terms:

Salary	\$44,000	Pension/Medical	BOP dues as required
Housing Allowance	20,400	Vacation	Four weeks per policy
(electric/gas/water/internet included with manse)		Study Leave	Two weeks
Professional Expenses	2,000	Moving Expense	up to \$9,042
Continuing Ed Allowance	1,500		

**Lopez Loredo, Martha Esther**

Approved renewal of the Commissioned Ruling Elder agreement between CRE Martha Esther Lopez Loredo and Memorial Presbyterian Church for a period of one year effective June 11, 2019, subject to 30 days notice for termination, on the following terms:

Salary	\$11,268	Pension/Medical	\$1,200
Housing Allowance	14,400	Vacation	Four weeks
Travel Allowance	600	Other	\$660
Study Allowance	250		

**Baskette, Susan Marie**

Approved September 14, 2019 as the installation date for the Rev. Sue Marie Baskette as Pastor to Trinity Presbyterian Church in Prescott, with the Administrative Commission members to be submitted for approval by COM.

**Hegeman, Michael**

Approved the request of Michael Hegeman to be ordained on October 20, 2019, at Pinnacle Presbyterian Church, with the Administrative Commission members to be submitted for approval by COM.

**Campbell, Michael and Sheryl**

Approved January 12, 2020 as the installation date for the Revs. Sheryl and Mike Campbell as Co-Pastors to Faith Presbyterian Church in Sun City, with the Administrative Commission members to be submitted for approval by COM.

11/2/19 Commission Reports

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**Performance Review Policy**

Approved the following as a policy in the COM Handbook:

The Session shall have a process for clear, fair and objective annual performance reviews of the pastor(s) as well as other support staff, with the understanding that some Sessions may delegate staff reviews to the Senior Pastor as Head of Staff. The Presbytery will make resources available to facilitate the review process and, if requested, the Presbytery will consider offering assistance should the Session determine it does not have the skills to manage functional human resource processes. There will be a question on the Examination of Session Minutes form asking whether the minutes indicate the annual review(s) took place.

**Actions taken at the August 27, 2019 meeting**

**Campbell, Michael**

Approved the Pastoral Call of the Rev. Michael Campbell to be Pastor to Faith Presbyterian Church effective January 1, 2020, subject to 30 days notice for termination, on the following terms pending approval by the congregation:

Salary	\$41,500	Pension/Medical	BOP dues as required
Housing Allowance	25,500	Dental	\$443
Auto Allowance	3,000	Vision/Term Life/ Flexible Spending	\$105.48
Study Allowance/books	2,000		
Professional Expenses	1,500	Vacation	Four weeks per policy
Telephone	840	Study Leave	Two weeks

**Campbell, Sheryl**

Approved the Pastoral Call of the Rev. Sheryl Campbell to be Associate Pastor to Faith Presbyterian Church effective January 1, 2020, subject to 30 days notice for termination, on the following terms pending approval by the congregation:

Salary	\$25,500	Pension/Medical	BOP dues as required
Housing Allowance	9,500	Dental	\$443
Auto Allowance	1,000	Vision/Term Life/ Flexible Spending	\$105.48
Study Allowance/books	500		
Professional Expenses	500	Vacation	Four weeks per policy
Telephone	420	Study Leave	Two weeks

**Baskette, Sue Marie**

Approved the following Administrative Commission to install the Rev. Susan Marie Baskette as Pastor to Trinity Presbyterian Church on Saturday, September 14, 2019 at 10:00 a.m.:

Teaching Elders

- Ann Conklin
- Jennifer Fraser
- José Olagues
- Terry Palmer

Ruling Elders

- Carol Gerlach (First Mesa)
- Lois Hildenbrand
- Greg Vandersteeg (Trinity)
- Mary Lynn Walters (Memorial)

11/2/19 Commission Reports

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**Worsnop, Linda**

Approved renewal of the Stated Supply Pastor Agreement between the Rev. Linda Worsnop and Palo Cristi Presbyterian Church for a period of one year effective April 1, 2019, subject to 30 days notice for termination, on the following terms:

Salary	\$14,000	Pension/Medical	BOP dues as required
Housing Allowance	14,875	Vacation	Four weeks per policy
Travel Allowance	1,000	Study Leave	Two weeks
Professional Expenses	500	Continuing Ed	\$750

**Hook, Emily**

Approved the transfer of membership of the Rev. Emily Hook from the Presbytery of Grand Canyon to the Presbytery of Arkansas effective August 17, 2019.

**Valley**

Approved the request of Valley Presbyterian Church to convert its existing Mission Director position to an ordainable position of Temporary Supply Pastor for Missions should the way be clear for them to hire an ordained person.

**Southminster**

Affirmed the outcome of the decision of the Session of Southminster Presbyterian Church at its special called meeting on August 4, 2019, which because the vote was tied resulted in the defeat of a motion to extend the contract of Designated Pastor Daniel Albertson.

Approved a recommendation that the contract between Southminster Presbyterian Church and the Rev. Daniel Albertson be continued through September 29, 2019.

**Community Pinetop**

Approved requesting an expanded narrative form of a Mission Study from Community Presbyterian Church in Pinetop, to include statistics, a mission statement and the church’s hopes and dreams for the future.

**Crosswinds**

Approved recommending that Crosswinds Presbyterian Church conduct a statistical survey and incorporate the information into the narrative version of its mission study.

**Actions taken at the September 24, 2019 meeting**

**Yoo, Andrew**

Approved the transfer of membership of the Rev. Andrew Yoo from Midwest Hanmi Presbytery to the Presbytery of Grand Canyon as a Member At-Large effective September 24, 2019.

**Harmon, Frank**

Approved the transfer of membership of the Rev. Frank Harmon from the Presbytery of Grand Canyon to the Presbytery of Ohio Valley, effective August 24, 2019.

11/2/19 Commission Reports

---

**Jennison, Cynthia**

Approved renewal of the Temporary Pastor Agreement between the Rev. Cynthia Jennison and Memorial Presbyterian Church for a period of one year effective August 1, 2019, subject to 30 days notice for termination, on the following terms:

Salary	\$ 7,000	Pension/Medical	BOP dues as required
Housing Allowance	14,000	Vacation	Four weeks per policy
Continuing Ed Allowance	300	Study Leave	Two weeks

**Woodard, Christopher**

Approved the Temporary Pastor Agreement between the Rev. Christopher Woodard and Valley Presbyterian Church, should the way be clear, to serve as Temporary Supply Pastor for Missions effective November 18, 2019, on the following terms:

Salary and Housing	\$60,000	Pension/Medical	BOP dues as required
Continuing Ed Allowance	2,000	Medical Deductibles	\$3,000
Auto Allowance	3,400	Vacation	Four weeks per policy
Professional Expenses	1,000	Study Leave	Two weeks

**Hegeman, Michael**

Approved the following Administrative Commission to Ordain Michael Hegeman to serve as Minister in Christian Formation at Pinnacle Presbyterian Church on Sunday, October 20, 2019, at 3:00 p.m.:

<u>Teaching Elders</u>	<u>Ruling Elders</u>
Wesley Avram (Pinnacle)	Merry Cole Bender (Pinnacle)
Kelsy Brown (Pinnacle)	James Hershauer (University)
Shelly Moe (HR)	Fred Warren (Southminster)

**Crosswinds**

Approved the appointment of a team of Mary Saylor, Frank Walmsley and Jean Montgomery to follow up with Crosswinds Presbyterian Church on a COM recommendation to conduct a statistical survey and incorporate the information into the narrative version of its mission study.

**Mingus View**

Approved appointment of a COM investigating team to look into an allegation of the verbal abuse of seven women members by one person at Mingus View Presbyterian Church in order to clarify if the allegation is true and determine what remedial action(s) may be suggested to the Session.

Approved requesting the Reconciliation Team to work with the congregation.

**Southminster**

Approved appointment, if the way be clear, of either Paul Soderquist or Phil Million to serve as Moderator of the Session of Southminster Presbyterian Church.

**Celebration of Life**

Appointed Linda Lloyd to serve as Moderator of the Session of Celebration of Life Presbyterian Church.

11/2/19 Commission Reports

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### **3. Commission on Preparation for Ministry Report**

#### **Action taken at the May 14, 2019 meeting**

Approved continuing our relationship with Shannon Langston of First Presbyterian Church in Peoria as a Commissioned Ruling Elder applicant for another year.

#### **Actions taken at the July 16, 2019 meeting**

Approved, although not a substitution for or exemption from the Clinical Pastoral Education (CPE) requirement, requesting the following materials from Candidate Ben Crelin of Desert Palms Presbyterian Church to more fully consider his request to waive the CPE requirement: two letters from people he has worked with (Jim Singleton and his current Field Ed Supervisor) and two verbatims from hospital visits, all to be submitted by the end of 2019.

Approved nominating Bob Malsack (TE), Terry Palmer (TE), Lawn Griffiths (RE), Doyle Burke (RE), and Alternate Peggy Roberts (TE) as Senior Ordination Exam Readers for October 7-11, 2019.

#### **Actions taken at the August 20, 2019 meeting**

Approved the sermon and exegesis, Statement of Faith and PIF of Candidate Christopher Woodard of Valley Presbyterian Church and certified Chris as ready for examination by a presbytery for ordination, pending a Call.

Approved paying the full cost of the psychological evaluation for Inquirer Silva Jilinguirian of Bethany Presbyterian Church.

#### **Actions taken at the September 17, 2019 meeting**

Approved accepting Terry Marks of Guadalupe Presbyterian Church as a Certified Ruling Elder applicant effective September 17, 2019.

Approved accepting Jeremy Ruff of Community Presbyterian Church in Payson as a Certified Ruling Elder applicant effective September 17, 2019.

Approved waiving the Clinical Pastoral Care requirement for Candidate Ben Crelin of Desert Palms Presbyterian Church.

#### **Action taken at the October 15, 2019 meeting**

Approved payment from the appropriate account the full cost of the required psychological evaluation for Inquirer Silva Jilinguirian of Bethany Presbyterian Church.

11/2/19 Commission Reports

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**4. Stated Clerk Report**

**DISSOLUTION OF URBAN CONNECT**

**DISMISSAL OF ADMINISTRATIVE COMMISSION**

The Urban Connect (formerly Historic First Presbyterian Church) bank account was closed and dissolution of the congregation was complete on February 28, 2019, and the First Presbyterian Church of Phoenix Administrative Commission was dismissed by the Leadership Team, on behalf of the Presbytery, with thanks for their efforts and dedication on May 1, 2019.

**DISMISSAL OF GANADO ADMINISTRATIVE COMMISSION**

The Ganado Administrative Commission was dismissed by the Leadership Team, on behalf of the Presbytery, on May 1, 2019, with the AC’s authority transferred to the Ganado Foundation.

**INVESTIGATING COMMITTEE APPOINTED**

A Statement of Alleged Offense was received by the Stated Clerk, and an Investigating Committee was appointed and commenced on August 1, 2019, in accordance with the provisions in the *Book of Order* and the Presbytery Bylaws.

**REPORT ON REVIEW OF SESSION RECORDS**

In addition to those previously reported, the following Session records for 2018 were reviewed and approved:

<u>March 9, 2019</u>	<u>August 24, 2019</u>	
Orangewood	Celebration of Life	First Mesa
Palo Cristi	Community Yarnell	John Calvin
Trinity Prescott	Desert Palms	Pinnacle
	First Leupp	University

**SYNOD REVIEW OF PRESBYTERY MINUTES**

The Synod of the Southwest Executive/Stated Clerk, the Stated Clerks of the Presbytery of Sierra Blanca and the Presbytery of Santa Fe and the Stated Clerk/Associate of the Presbytery of Grand Canyon and Presbytery de Cristo met in Phoenix on August 23, 2019 and reviewed the minutes, rolls and registers of Sierra Blanca, Santa Fe, Grand Canyon and de Cristo. The Minutes of the Presbytery of Grand Canyon covering January 26, 2018 – November 3, 2018 were approved without exception.

**ANNUAL STATEMENT OF INSURANCE COVERAGE**

As required by the *Book of Order* it is noted that the Presbytery of Grand Canyon, through annually renewed policies issued by the Insurance Board, has property and liability coverage to protect the presbytery’s facilities, programs, staff, and elected and appointed officers, current policy period 1/1/2019-1/1/2020.

11/2/19 Commission Reports

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**SUMMARY OF STATISTICS REPORTED BY GRAND CANYON PRESBYTERY  
TO GENERAL ASSEMBLY FOR 2018**

MINISTERS

Ministers on Roll 12/31/17	168
Gains	
Received from Presbyteries	8
Ordained	0
Received from Denominations	0
Restored	0
Total gains	+ 8
Losses	
Deaths	6
Dismissed to Presbyteries	2
Dismissed to Denominations	2
Other Removals	0
Total losses	<u>- 10</u>
Ministers on Roll 12/31/18	166

INQUIRERS/CANDIDATES

Inquirers on Roll 12/31/18	1
Candidates on Roll 12/31/18	5

ACTIVE MEMBERS

Active Members 12/31/17	9,016
Gains	
Certificate	188
Youth	33
Reaffirmation	192
Other	0
Total gains	+ 413
Losses	
Certificate	1,112
Death	188
Other	207
Total losses	<u>- 1,507</u>
Active Members 12/31/18	7,922
Male	3,053
Female	4,869

BAPTISMS

Children	40	Adult	9
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AVERAGE ATTENDANCE      3,633

FRIENDS OF CONG                      745

ADULT MEMBER AGE

25 + under	366
26 – 40	573
41 – 55	877
56 – 70	1,680
70+	3,023

COMPOSITION

Asian	43	Hispanic/Latino	103	White	4,807
Black/African American/African	156	Native American	204	Multiracial	5
Middle Eastern/North African	14				

11/2/19 Commission Reports

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**FINANCIAL STATISTICS**

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Annual Income	\$18,024,128	Annual Expenses	\$12,044,807
		Mission Expenses	954,883
		Personnel Expenses	6,472,488
		Facilities Expenses	1,836,577

**CONSENT AGENDA**

Presbytery approved the Consent Agenda as a record of actions taken on behalf of the Presbytery of Grand Canyon in accordance with the responsibilities granted to the various ministry committees under the Bylaws and/or Manual of Administrative Operations of the Presbytery. There was a comment about the Presbytery funding \$75,800 for air conditioning at Central Presbyterian Church. The small church, founded in 1915, had never been able to afford installation of AC in its sanctuary.

11/2/19 Consent Agenda

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**1. Resources Committee Report**

**Actions taken at the March 20, 2019 meeting**

Approved the application of Memorial Presbyterian Church for a Synod loan in the amount of \$50,000 to repair/replace the sign at the front of the church that was destroyed by a storm.

Approved payment of all current 2019 Synod and GA per capita (line 22044), whether received or not from the churches.

Approved payment of the outstanding portion of the 2018 Synod per capita (line 22044), about \$5,000.

Approved a request from the Board of Pensions to assist with a pastor's emergency financial need of \$2,500 (lines 22403, 22106 and 22044).

**Actions taken at the May 15, 2019 meeting**

Approved setting up a new line item in FY 2020 in the amount of \$700 for expenses related to Congregational Resourcing Team workshops.

Approved the request of John Calvin Presbyterian Church for monthly draws of \$5,000 in June, July and August from the sale proceeds of their property to cover expenses.

Approved the request of John Calvin Presbyterian Church for \$52,078 from the sale proceeds of their property for needed ongoing indoor and outdoor building and grounds improvements related to the sale and splitting of the property.



11/2/19 Consent Agenda

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Approved reporting the conditions at the Sacaton Flats chapel to the Leadership Team for information and possible action and approved reporting the same information to COM and the NA Coordinator for Southern churches for comments and possible action.

**Actions taken at the June 22, 2019 meeting**

Approved providing the Congregational Resourcing Team approximately \$34,800 in mission funds for use as the second increment of Presbytery mission fund grants for 2019.

Approved two letters to be sent to Grand Canyon churches regarding the need for their responses on mission pledge giving for 2019 and the importance of compliance with the annual PC(USA) statistical report.

**Actions taken at the August 21, 2019 meeting**

Approved a request from John Calvin Presbyterian Church for 4,000 from their sale proceeds for church operation during September and October.

Approved funding in the amount of \$75,800 (line 22120) for Central Presbyterian Church for air conditioning and electrical work to upgrade power to the building and a new service panel.

Approved a Pinnacle Presbyterian Church easement request submitted by the builder who will share a northern boundary with the church.

Approved a request from First Presbyterian Church of Yuma for a \$55,000 (line 22120) no-interest loan to replace the air conditioning for their sanctuary, pending receipt of a formal bid.

Approved a request for funds from Tseyi Bidáá Presbyterian Church for up to \$2,000 (line 22226) to install a sidewalk to connect to their recently completed access ramp.

**Actions taken at the September 18, 2019 meeting**

Approved continued funding of the New Worshipping Community restricted account (line 22130) in the 2020 budget to keep that function of our Presbytery vital and positive.

Approved a revised amount of \$40,000 for a no-interest loan to First Presbyterian Church of Yuma, with the first payment due 30 days after disbursement.

Approved, acting as the Presbytery Property Commission, a Community Presbyterian Church in Payson PILP loan application in the amount of \$300,000.

Approved having the Investment Committee review the amount invested by the Presbytery in PILP's loan program and a budget source for these funds.

11/2/19 Consent Agenda

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**2. Operations Committee Report**

**Action taken at the April 9, 2019 meeting**

Approved a recommendation to the Leadership Team that their minutes be published in EFocus.

**3. Congregational Resourcing Team (CRT) Committee Report**

**Action taken at the April 2, 2019 meeting**

Approved payment of \$1,500 from the New Worshipping Communities (NWC) restricted fund for Estawri Khjeek of the Evangelical Arabic fellowship to attend a GA NWC assessment conference which is an eligibility requirement for a second GA Growth and Investment Grant.

**Actions taken at the May 7, 2019 meeting**

Approved the budget of the First Light Fellowship new worshipping community in Anthem for their fiscal year July 1, 2019 - June 30, 2020 and the following agreements as called ministry planting pastors of the Presbytery of the Grand Canyon under the guidelines of the 14-09 couple classification:

**Willett, Kristin**

Approved renewal of the Pastor Agreement of the Rev. Kristin Willett serving as a ministry planting pastor to the First Light Fellowship new worshipping community on a part-time (30 hours/week basis) for a period of one year effective July 1, 2019 on the following terms:

Salary	\$16,500	Pension/Medical	BOP dues as required
Housing Allowance	21,000	Dental DMO	
Travel Allowance	1,500	Vacation	Four weeks per policy
Continuing Ed Allowance	1,500	Sick/Personal Leave	Two weeks

**Willett, Brandon**

Approved renewal of the Pastor Agreement of the Rev. Brandon Willett serving as a ministry planting pastor to the First Light Fellowship new worshipping community on a part-time (10 hours/week basis) for a period of one year effective July 1, 2019 on the following terms:

Salary	\$12,500	Pension only	BOP dues as required
Travel Allowance	1,500	Vacation	Four weeks per policy
Continuing Ed Allowance	1,500	Sick/Personal Leave	Two weeks

11/2/19 Consent Agenda

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**Action taken at the July 30, 2019 meeting**

Approved the following second-half 2019 Mission Grants from a total of \$34,800 available, with the remaining \$2,260 to remain in the Mission Grant fund for future use:

<u>Applicant</u>	<u>Project</u>	<u>Amount</u>
Celebration of Life PC	Homeless hygiene kits	\$ 2,000
Central PC	Pastor salary	13,000
Evangelical Arabic Church	Sunday School supplies	1,500
Evangelical Arabic Church	Technology	1,500
First Light Fellowship (Anthem)	Outreach, Community	7,000
Montlure	Director salary	3,000
Tseyi Bidáá PC	Presbytery attendance	1,400
University PC	Safe Passage project	2,500
Yarnell Community PC	Glory To God hymnals	<u>640</u>
Total		\$32,540

**NEW BUSINESS**

One item of new business was submitted and entered onto the agenda for the end of the meeting.

**GREETING**

The Rev. Sue Marie Baskette, Pastor, welcomed Presbytery to Trinity Presbyterian Church and spoke about the history of the congregation’s relationship with the Yavapai Native American tribe.

**ELECTION OF COMMISSIONERS TO 224th GENERAL ASSEMBLY**

The following nominees were presented to serve as our representatives to the 224th General Assembly to be held in Baltimore, Maryland from June 20-27, 2020. All had submitted applications which were published with the call to the Presbytery meeting. Each was given the opportunity to address Presbytery for five minutes.

Kelsy Brown and José Olagues were not able to attend the Presbytery meeting and were invited to submit written statements. José Olagues submitted a statement and it was read. One presbyter reported she had not seen the applications online and therefore had not reviewed information on Kelsy Brown. No statement had been received from Kelsy for the meeting. Her entire GA application was read for the Presbytery.

Voting took place via written ballot to elect two Teaching Elder commissioners, two Ruling Elder commissioners and one YAAD. Those serving as counters were Terry Palmer, Tom Tripp and Mary Lynn Walters. Nominees were:

Teaching Elder Commissioner

Kelsy Brown (Pinnacle)  
Ann Conklin (First Mesa)  
José Olagues (HR)

Ruling Elder Commissioner

Alan Hale (John Calvin)  
Cheryl Williams (Gilbert)

Young Adult Advisory Delegate (YAAD)

Jason Knorr (University)

GA commissioner election results were: Teaching Elders Ann Conklin and José Olagues, with Kelsy Brown as TE alternate; Ruling Elders Alan Hale and Cheryl Williams; and YAAD Jason Knorr.

**EXAMINATION OF CHRISTOPHER WOODARD**

Jean Montgomery from the Commission on Ministry presented Chris Woodard of Valley Presbyterian Church, a Candidate under care of our Presbytery, for examination for ordination as a Teaching Elder. Chris read his Statement of Faith and fielded a number of questions from the floor. There was a motion to arrest the examination. Following a voice vote there was a call for a show of hands, resulting in approval of the motion to arrest with 39 for and 27 against. Chris was escorted from the meeting and the following was approved:

**MOTION:** To sustain the examination of Christopher Woodard.

Chris was welcomed back and was joined by family and friends as Brad Munroe gave the charge and offered a prayer of thanksgiving.

**WORSHIP**

Trinity's youth theater group, Ignite, presented a moving play depicting challenges faced by today's young people, based on 1 Timothy 4:12. Kelsey Claire, Director of Youth Ministries, shared details of her own life story. The Rev. Sue Marie Baskette presided over the Sacrament of the Lord's Supper, assisted by Director of Program Ministries Joseph Place. Special music was provided by Trinity musicians.

The offering collected during the worship service, totaling \$705, was dedicated to Montlure Presbyterian Church Camp. The Cents-ability collection took place at lunch and totaled \$2.76. After lunch, Moderator-Elect Ben Seller assumed leadership of the meeting.

**MONTLURE PRESBYTERIAN CHURCH CAMP UPDATE**

Kent Simer from the Montlure Council spoke about the financial difficulties facing the camp, which was forced from its Greer site by the Wallow fire in 2011. He reported the U.S. Forest Service had approved a mitigation plan for work to make the camp safe for occupancy. Kent said the camp staff had become intentional in developing ministries to meet the current realities youth were facing. Kellie von Borstel, Camp Director, had been invited to share with other U.S camp leaders the concept pioneered by Montlure of a one-week traveling day camp hosted at churches rather than at a camp location.

**PRESBYTERY PASTOR REPORT**

Brad Munroe reported an officer training manual had been developed. It was available via the Presbytery website, along with information on the Thrive program. He announced the Insurance Board was sponsoring a January workshop on subjects crucial to church safety. He encouraged presbyters to look at posters created by the Congregational Resources Team to share stories about what was going on at our various churches.

**RESOURCES COMMITTEE 2020 BUDGET PRESENTATION**

Chuck Proudfoot presented the proposed 2020 Presbytery budget. Projected Mission income was \$239,900 and Connecting income \$448,298, with a balanced budget based on those figures. Funds available for mission grants were anticipated to be approximately \$51,400. The following was approved:

**MOTION:** That the Presbytery of Grand Canyon accept and adopt the 2020 budget as presented by the Resources Committee.

Approved per capita for 2020, based on 7,922 members, was:

Presbytery	\$22.65
Synod	5.75
GA	<u>8.95</u>
	\$37.35

**GEORGE BROOKS AWARD 2019**

The Presbytery’s annual Social Justice/Human Rights Award was presented to Joan Fenton of Palo Cristi Presbyterian Church in Paradise Valley. Joan was honored for her advocacy for human rights through involvement in awareness and prevention of domestic violence and human trafficking, as well as advocacy for the homeless and immigrants.

**STATED CLERK REPORT**

Bob noted that, as required by the *Book of Order* (G-3.0113), the Presbytery of Grand Canyon received its annual financial review from Henry & Horne, L.L.P. for the year ending December 31, 2018. He had recently attended the Board of Pension/Association of Stated Clerks conference and was encouraged about the initiative taking place within our mid-councils.

**NEW BUSINESS**

A motion was made to recognize the ministry of Historic First Presbyterian Church in Phoenix. There was an approved motion to include the ministries of our dissolved Winslow, Verde Valley and Sunnyslope congregations, resulting in the following motion which was approved:

**MOTION:** That the Presbytery direct the Leadership Team to prepare an appropriate service of celebration and lament to take place at a 2020 Presbytery meeting in which the Presbytery can give thanks for the long and fruitful ministry of First Presbyterian Church (also known as Historic First and Urban Connect) and express our collective grief over the loss of a visible Presbyterian witness in downtown Phoenix, and to include Winslow, Verde Valley and Sunnyslope Presbyterian Churches in this service of celebration.

**ADJOURNMENT**

There being no further business, the Trinity Prescott congregation was thanked for its hospitality. The motion was made to adjourn and the meeting was closed in prayer at 2:50 p.m. The next Stated Meeting of Presbytery was scheduled for January 24-25, 2020 to be held as a joint Annual meeting with Presbytery de Cristo at First Presbyterian Church in Casa Grande.

**APPROVAL OF MINUTES**

The Presbytery Leadership Team, acting on its delegated authority, approved the Minutes of the Presbytery of Grand Canyon Stated Meeting of November 2, 2019 at the Leadership Team meeting on February 5, 2020.

S/Robert Schulz

Robert Schulz, Stated Clerk/Associate

February 5, 2020

Date