

Mission Priority Grant Request Application Form

Date Submitted: **June 15, 2020** _____

Project Name: **Community Advent Celebration** _____

Name of Church / Organization: **Agave Arroyo Presbyterian Church** _____

Church / Organization's Phone Number: _____

Church / Organization's Address/City/State/Zip: _____

Contact Person: _____

Contact Person's Phone Number: _____

Contact Person's Email Address: _____

(If applicable, please also provide the information below.)

Partner Congregation: _____

Church / Church / Organization's Address/City/State/Zip: _____

Church / Organization's Phone Number: _____

Contact Person's Phone Number: _____

Contact Person's Email Address: _____

Definition: The three General Mission priorities of the Presbytery are stated below. Check the one priority which this application is being submitted for approval.

- **CONGREGATIONAL DEVELOPMENT and COLLABORATION AMONG CONGREGATIONS**
Congregational development includes both programmatic and leadership development that help churches gain clarity, purpose, focus, energy to fulfill God's call to them. Most of this development work must come from within a congregation, its members and leaders.
- **STARTING NEW WORSHIPPING COMMUNITIES**
We affirm God's continuing call to this mid-Council of the Presbyterian Church that growth in the membership and mission of our part of the body of Christ can and needs to happen, in part, by adding more worshipping communities. However, the most promising energy in recent years has come from people with a passion for this work, coupled with the commitment of one or more congregations to nurture and support.
- **SUPPORTING REGIONAL PROGRAMS**
Regional programs will support existing congregations in their serving or nurturing the faith development of its members. Examples of programs include Montlure Camp, the Campus Ministry at Northern Arizona University, and the Arizona Faith Network.

Instructions For Submission:

This application is available from the Presbytery Grand Canyon website under the Congregational Resources tab. Email the completed application with attachments addressing each of the tasks and budget outline to the Presbytery Office. Clearly state on the email subject line "Attention: CRT Grant Application". Email to pbyoffice@gmail.com. or mail to: Presbytery of the Grand Canyon - 4141 W Thomas Rd. Phoenix, AZ 85018, Attention CRT Grant Applications.

* Deadline for August 2020 Grant Period is July 25, 2020 *

Task 1.

1. Introduction and Purpose of Funding Request

- Purpose of funding request-
 - Provide a statement of purpose for the request of mission funding.
 - Include specifics of what the grant will be used for.
 - Describe your ministry in ways that give others a sense of its people, programs and goals for helping others.

2. The Funding Request Includes who, what, when, and where.

- Answer as many as you can in each category that apply.
 - (a) Who - Who will be enriched by the grant project?:
 - The target group who will benefit from the project.
 - Those generally expected to execute the project.
 - Their responsibilities.
 - Gift necessary to complete a successful project.
 - (b) What - Grant specifics:
 - Identify the specific activities anticipated for the project.
 - What primary result is expected at the conclusion of the project?
 - Describe the measures and benchmarks you will use to determine if the primary results are being met.
 - (c) When - Project timeline:
 - (1) Explain a timeline of completion.
 - (d) Where - Where the project will take place:
 - Identify the geographical or organizational boundary for the project.
Example: congregation or organization, community, Presbytery or beyond.
 - Explain how your mission grant will impact your congregation or organization, community, Presbytery or beyond.

3. Budget

- Budget:
 - Develop and attract a detailed budget over the duration of the project.
 - Be as comprehensive as possible.
 - *If for an organization, be as detailed as possible on how funding will be utilized.
 - Funding request must include the church or organization's recent balance sheet.
 - Budget Instructions:
 - General Budgets / Salary: Include specific funding requests related to personnel.
 - Example: general operating budgets, salaries, honoraria, travel, etc.
 - Programmatic:
 - Example: curriculum expenses/supplies, specific programs (ex : VBS), events, etc.
 - Property:
 - Example: building expenses, property improvements, etc
 - Your Project Budget Must Include:
 - Specified budget in separate spreadsheet or page.
 - Amount you, as the applicant, is contributing.
 - A list of other contributions or grants received - List all.
 - The total amount you are requesting.
 - Project budget is required for grant to be considered for review.

Task 2.

4. Inclusion of Racial/Ethnic Participants

- Question #1: Inclusion of Racial / Ethnic Participants
 - Does the grant support the needs of racial / ethnic persons? If so, how?
 - Does it encourage multi-ethnic relationships and experiences?

5. Connection to Mission

- Question #1: Connection to mission (Address one or more items)

- How does your grant connect to your local church mission?
- How does your grant connect to your organization's mission?
- How does your grant connect to the Presbytery's mission?
- How does your grant connect to the General Assembly's mission?
- Does it support the mission of a continuing grant program?

6. Congregational Networking

- Question #3: Congregational Networking
 - Does the grant provide experiences for multiple congregations? If so, how?
 - Does the grant include technology which connects congregations?

7. Individuals Impacted

- Question #4: Individuals Impacted
 - How does the grant impact a large percentage of people in the local congregation?
 - How does the grant impact additional people in the community?
 - How does the grant impact additional people throughout the Presbytery and/or region?

Task 3.

8. Plan for Evaluation

- Question #1: Plan For Evaluation Of Effectiveness Included
 - How will the grant recipients show that the grant was effective?
 - How will CRT know the grant was effective?

9. Other Factors Not Addressed By Other Rubric Categories

Task 4.

- Answer one:
- Would this mission project be able to be completed if not fully funded?

Task 5.

- If it applies (not applicable for organizations):
- Are you up-to-date on your per capita?
- If you answer no, please explain why not.

Approval Process Information

Approval Process:

The Congregational Resourcing Team will hold a special meeting in January, 2019 to review applications. Applicants can expect to receive a communication from CRT with the determination made after that meeting.

If funded, you will receive determination letter prior to disbursement.

Grant Approval Statement:

Provide a detailed summary on how the grant money has affected the project you applied for and end result with in 6 months of grant funding. If still continuing project, provide an update at the 6 month mark and at the completion of the project.

Include any receipts and pictures of completed project - if applicable.

Future grant funding may be affected if an effectiveness summary is not received within 6 months of funding.

Once the project is complete, a final summary and budget is required to be submitted to CRT

Send information to pbyoffice@gmail.com - Attention CRT Grants.

A Congregational Resourcing Team member will also be following up with each grant recipient 5-6 months after grant funding to get a report on benchmarks and effectiveness of grant.

Small articles will be featured in EFocus to showcase the different grant recipients and how the grant has impacted the project, etc.

2-3 pictures can be included as well.

Submit information to pbyoffice@gmail.com - Attention CRT Grant Article

Any unused funds are to be returned to the Presbytery.

Thank you,

Congregational Resources Team

CONGREGATIONAL RESOURCING TEAM MISSION GRANT JUDGING RUBRIC
(Revised 6/15/20)

Name of Project Or What Funding Is For: _____

Person(s), Church, or Organization Requesting Mission Grant Funding: _____

Amount of Mission Funds Requested: _____

****this scoring document is directly aligned to the grant application categories and their order in the application. Please refer to this as you write your grant request. It is included in this application to help applicants write a strong grant request.**

- _____ **1. Introduction and Purpose of Funding Request** (5 points)
- (a) The purpose introduces the project.
 - (b) The purpose describes how mission grant funds will be used.
 - (c) The purpose is clear and comprehensive.
- _____ **2. The Funding Request Includes who, what, when, and where** (20 points)
- (a) Who will be enriched by the grant?
 - (b) What are the specific details of the grant project?
 - (c) What is the project timeline?
 - (d) Where will the project take place?
- _____ **3. Budget** (20 points)
- (a) Funding request must include the project budget.
 - (b) It must include any funding from the church/organization, gifts Other grants, or other sources.
 - (c) Funding request must include the church or organization's recent Balance sheet and project budget for requesting grant funds.
- _____ **4. Inclusion of Racial/Ethnic Participants** (10 points)
- (a) Supports needs of racial/ethnic persons.
 - (b) Encourages multi-ethnic relationships and experiences.
- _____ **5. Connection to Mission** Addresses all applicable areas of mission: (10 points)
- The more connections, the ability to score more points -
- (a) Local church mission
 - (b) Presbytery mission
 - (c) General Assembly mission
 - (d) Supports mission of continuing grant programs. (List previous received grants from CRT.)
- _____ **6. Congregational Networking** Addresses all that are applicable: (10 points)
- (a) Provides opportunities for multiple congregation participation.
 - (b) Includes technology which connects congregations.
- _____ **7. Individuals Impacted** Addresses all that are applicable: (10 points)
- (a) Impacts a large percentage of people in the local congregation.
 - (b) Impacts additional people in the local community.
 - (c) Impacts people throughout the presbytery and/or region.
- _____ **8. Plan for Evaluation of Effectiveness Included** (10 points)
- (a) How will the grant recipient show that the project was effective?
 - (b) How will Congregational Resourcing Team know that project was effective and grant goals were accomplished?

_____ **9. Other Factor(s) Not Addressed by Other Rubric Categories** (5 points)
List items you would like to have further considered (briefly):

_____ **TOTAL POINTS AWARDED**

GRANT APPLICATION APPROVED FOR FULL FUNDING _____ **YES** _____ **NO**

GRANT APPLICATION APPROVED FOR PARTIAL FUNDING _____ **YES** _____ **NO**

If so, what grant funds are awarded? _____

GRANT APPLICATION NOT APPROVED FOR FUNDING _____ **YES** _____ **NO**

NOTES:

AGAVE ARROYO COMMUNITY ADVENT CELEBRATION

Task 1

1. Introduction and Purpose of Funding Request

Agave Arroyo Presbyterian Church is dedicated to loving our Lord and one another. Our mission statement is focuses not only on the mission of our church, our presbytery, and our whole denomination, but also strongly serving our community. We are a church which has a diverse ethnic diversity and we are committed to reaching out to the fullness of the diversity in our community. We have a small onsite food and clothing bank primarily for the needs of the less fortunate in our congregation, but would like to reach out to others in need throughout the community, particularly at Christmastime. We will show God's love to our whole community by helping them when they don't have enough food to eat or warm clothes to wear. We will give them a few hours to forget about their difficulties, learn or help remember the story of Jesus, and see that God's people care for them. Our goal is to attract more than 200 people,

We are requesting \$2,000 to help fund four community activities, each on one of the Sundays of Advent from 4:00 to 6:00 PM. Each activity will take place on the church commons and parking lot. There will be a different focus each week centered around the advent themes of peace, hope, joy, and love. Because of Covid-19 concerns, no activities will take place inside church facilities. CDC guidelines for social distancing and personal protection will be followed at all times. Each activity will include a mission fair, activities for children and youth focused on the weekly theme, live or recorded music, a mission fair staffed by a number of self-help groups and community resource people, access to a food and clothing bank, and a low cost meal (or free meal for those who are unable to pay). Grant money will primarily be used to provide food and activity materials for each of the Sunday activities. We estimate the cost of this program will be about \$8,000. Our congregation has raised almost \$6000 through special offerings and donations. We've collected toys, gently used clothing, and food for the project. A number of local organizations and other Presbyterian congregations have also donated items.

2. The Funding Request Includes who, what, when, and where

Who?

The benefactors of our project will primarily be the homeless and low income people in our community. Many of these people do not have a church home. They need to experience peace, hope, joy, and love—feelings which may be missing in their daily lives. We would also like to open more communication and understanding with unchurched people and members of a number of emigrant faith communities in our area.

Members of AAPC have prepared for over a year for this project. We have committees who have written the themes for each day, prepared and distributed fliers and other advertisement, collected clothing and food, secured activities and musicians, taken food safety training, and signed up the volunteers to work at activity at each event. Volunteers from four other Presbyterian churches have also committed to assisting. In return, we are sharing plans with those churches so they can undertake similar projects in their communities. Our original planning took place before the Covid-19 crisis, so additional work has be done to assure the protection of all participants in the celebration. These precautions will also be shared.

What?

The Agave Arroyo Community Advent Celebration will occur on each of the 4 Sundays of Advent. Each Sunday activity will have live music, socially responsible children's activities, mission fair, food bank, clothing bank, a meal for \$1 or less, and activities related to the theme. Clergy and counselors will be present to help with people who need guidance or direction to special services. Church story tellers will present the message of God's love and the story of Jesus. Participants will be welcomed into the church family and provided opportunities to share in the ministry of the congregation. When the time is right, participants will be invited to share in the on-sited activities of the congregation.

To determine the success of the program, activities will be chronicled in videos and still pictures. A sign-in sheet will be available to determine the number of participants who attend the multiple programs, and to help with follow-up referrals to help agencies. A short evaluation form has been created for participants. After the event has concluded, two Zoom evaluation meetings will take place to compile evaluation results, evaluate the effectiveness of the program and to assess what went well, what needs to be improved, and to determine next steps. All of this will be shared with the Congregational Resourcing Team.

When?

9/29/18

7 of 10

After planning for over a year, the Community Advent Celebration will take place on November 29, December 6, 13, and 20, 2020 from 4:00 to 6:00 PM each of those days. Zoom evaluation and follow-up meetings will occur on January 10 and 17, 2021. A video program will be prepared for the congregation and presented on Youtube. A socially responsible celebration activity will be planned for a date to be determined later. Partner agencies and churches will be invited to share in the celebration in hopes of expanding the Community Advent Celebration to other communities, agencies and churches.

Where?

All activities will take place on the campus of Agave Arroyo Presbyterian Church. People living within a 1 mile perimeter is the target population. This area contains approximately 8,000 residents. Realistically, we would like to have 250 to 300 people (both church members and people from the community) at each activity. We will be utilizing CDC guidelines, so our number of participants may be smaller than what we originally expected. We will be counting people at each activity carefully, so that we will have enough food and resources at the next activity.

The potential impact is a positive one. We want people to have fun and interact (responsibly) with the families of our congregation. They will see that AAPC is a caring community who works hard to reach out to the community. This could potentially bring new members into our congregation, but that is not the main goal. Potential new members would have a church home, a church family, and a strong sense of faith, peace, hope, and love. We will share the love of God with God’s people, no matter who they are or what their circumstances might be.

3. Budget

Budget A complete budget (including the most recent balance sheet, a complete budget outline, lists of congregational donations, and grants and contributors from other churches and agencies) is attached. The budget listed below is a brief synopsis of expected income and expenses.

Income	Donations from community foundation and area businesses (currently, \$2,600 has been received)	\$ 3,500
	Income from church concert/ talent show	\$ 1,200
	Income from AAPC Youth work day and soup supper	\$ 800
	AAPC Operational Budget	\$ 500
	Presbytery of Grand Canyon Mission Grant	<u>\$ 2,000</u>
	Total Income	\$ 8,000
Expenses	Rental of shelters, equipment for clothing and food bank, children’s party activities, sound system	\$4.350
	Fliers and Publicity (banners, posters, newspaper ads, postage, special paper, community calendar, facebook)	\$ 450
	Food (meat, buns, soda, water, chips, condiments, fruit and vegetables, ice, paper products)	\$2,500
	Personal protection equipment and supplies	\$ 200
	Programming, art, craft, and activity supplies	<u>\$ 500</u>
	Total Expenses	\$8,000

Task 2

4. Inclusion of Racial/Ethnic Participants

Question 1

Over 50% of the people in our community fall under the category of racial/ethnic persons. Many of these are these are emigrants from a number of non-Christian faith groups. These groups tend to live in isolation. By sponsoring a community-based celebration, AAPC will help to build understanding between all the people in the community. We will see and understand that there are many more things that unite us than things that divide us.

5. Connection to Mission

Question 2

AAPC’s mission is dedicated to loving our Lord and one another. Our mission statement focuses on strongly serving our community. We are committed to reaching out to our whole community, whether they are church members or not. Sometimes it’s hard to hear of God’s love when you are hungry, homeless, or don’t have warm clothes when it is

cold. We will show God's love to our whole community by helping them when they don't have enough food to eat, warm clothes to wear, or know where to go when they need help.

This project supports the Presbytery of Grand Canyon's mission "to celebrate and proclaim the Gospel of Jesus Christ by...engaging in ministry and mission with other congregations...and being a connectional, communicative link in the Presbyterian Church (U.S.A.)."

The Community Advent Celebration supports the PC (USA)'s mission as articulated by the Presbyterian Mission Agency by 'joyfully partnering with groups to nurture and support Christ's disciples wherever the Holy Spirit leads us.'" Each person touched by our project, whether Christian or not, will see God's love in the eyes, hearts, and hands of each AAPC member who reaches out to them in our celebration.

This is a new project, not a continuing grant program. We are hopeful that the support given to us by a mission grant will help equip us with the skills and resources to continue and amplify our own community outreach and to help plant the seeds of community outreach programs to other churches in our presbytery and beyond.

6. Congregational Networking

Question 3

Four other churches in the presbytery are currently helping us raise funds, develop activities, and collect items for our food and clothing banks. A number of people from these congregations will assist AAPC each week of the celebration (a different church on each week). In return we will create a resource packet to assist the churches as they plan their activities. Members of AAPC will help resource their activities. The AAPC Mission Committee is also preparing a video, information boards, and a curriculum guide that will be part of the next Presbytery Mission Fair. This should help equip all the churches of our presbytery with the resources they might need as they develop their own outreach activities. We plan to contact the synod to be included in their publicity publications and to provide resources to other congregations throughout the region. We also invite members of the Congregational Resourcing Team to join us in our celebrations to see for themselves what we are doing.

7. Individuals Impacted

Question 4

Over 80 members of Agave Arroyo Presbyterian Church (30% of our membership) have been active planners and have committed to being present during the four celebration activities. An additional 25 people from our congregation and others from the partner congregations will help with the activities. The contacts we've made with local help groups, faith communities, and other advertising have helped us determine that about 200+ people will attend the celebrations. The contacts we plan to make with the presbytery and the synod will also help impact others as they reach out to their communities and/or served by local congregations.

Many churches have sponsored outreach activities, but few have been as comprehensive as this one. The creation of a video, curriculum, and other resource materials will be disseminated to the presbytery, synod, and be available to any church or organization by postings on our church's website. This also emphasizes our outreach. Technology, particularly social networking is getting the word out and will help others reach out to their communities.

Task 3

8. Plan for Evaluation of Effectiveness

Question 1

Participants from the community will complete evaluations which will be compiled by the Advent Community Celebration planning committee. A video presentation of the 4 days of the celebration will also be produced. A curriculum guide and resource packet will be created for dissemination to other groups. These will be shared with the CRT. Two evaluation meetings focusing on the effectiveness of the activity and next steps based on evaluations by church members and community participants will take place in January. A report from these two meetings will also be given to the CRT.

9. Other Factors Not Addressed by Other rubric Categories

We have tried to address all questions on the application as completely as possible. We've also closely looked at the judging rubric in order to score as highly as possible. We really believe in our project and know that receiving a mission grant will make it a reality to its fullest potential. We do not want accolades for what we have done as much as

we want to make it possible for other groups in as many places as possible provide comparable outreaches to their communities.

Task 4

With additional fund-raising we might be able to complete our celebration. If we do not receive the mission priority grant, or if we are unsuccessful in raising the other necessary funds, we would need to remove some activities from the project, therefore reducing its potential impact. We believe in this project and want it to be the greatest blessing we are able to provide.

Task 5

Agave Arroyo Presbyterian Church believe strongly that we need to actively support the PC(USA). Not only are we up-to-date on our per capita apportionment, we actually have submitted all monies assessed in 2020.