

**Mission Priority Grant Request Application Form**

Date Submitted June 14, 2020

Project Name: **The Agave Arroyo Community College Outreach Program**

Name of Church/Organization **Agave Arroyo Presbyterian Church**

Church/Organization's Phone Number: \_\_\_\_\_

Church/Organization's Address/City/State/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Person's Phone Number: \_\_\_\_\_

Contact Person's Email Address: \_\_\_\_\_

(If applicable, please also provide the information below.)

Partner Congregation: \_\_\_\_\_

Church/Organization's Address/City/State/Zip: \_\_\_\_\_

Church/Organization's Phone Number: \_\_\_\_\_

Contact Person's Phone Number: \_\_\_\_\_

Contact Person's Email Address: \_\_\_\_\_

**SAMPLE**

**Definition:** The three General Mission priorities of the Presbytery are stated below. Check the one priority which this application is being submitted for approval.

- CONGREGATIONAL DEVELOPMENT and COLLABORATION AMONG CONGREGATIONS  
Congregational development includes both programmatic and leadership development that help churches gain clarity, purpose, focus, energy to fulfill God's call to them. Most of this development work must come from within a congregation, its members and leaders, as well as collaborating with other congregations to achieve this.
- STARTING NEW WORSHIPPING COMMUNITIES  
The Grand Canyon Presbytery affirms God's continuing call that the presbytery grow in membership and mission. One way to meet this goal is by adding more worshipping communities which are led by people with a passion for this work, coupled with commitment to nurture and support new growth..
- SUPPORTING REGIONAL PROGRAMS  
Regional programs will support existing congregations in their serving or nurturing the faith development of its members. Examples of programs include Montlure Camp, the Campus Ministry at Northern Arizona University, and the Arizona Faith Network.

**Instructions For Submission:**

This application is available from the Presbytery Grand Canyon website under the Congregational Resources tab. Email the completed application with attachments addressing each of the tasks and budget outline to the Presbytery Office. Clearly state on the email subject line "Attention: CRT Grant Application". Email to [pbyoffice@gmail.com](mailto:pbyoffice@gmail.com) or mail to: Presbytery of the Grand Canyon - 4141 W Thomas Rd. Phoenix, AZ 85018, Attention CRT Grant Applications.

**\*\*Deadline for August 2020 Grant Period is July 25, 2020\*\***

**\*\*Please Carefully Review Page 4, "Approval Process Information.\*\***

Task 1.

1. Introduction and Purpose of Funding Request

- Purpose of funding request-

\*Provide a statement of purpose for the request of mission funding.

A number of denominations have a presence near the Agave Arroyo Community College near Agave Arroyo Presbyterian Church. The Outreach Committee wants to provide a Presbyterian presence there with an ordained minister (or other lay leadership) to listen and talk, provide friendship and care, to meet the spiritual needs of students and faculty and help the college community to access agencies or personnel to assist with specialized needs.

\*Include specifics of what the grant will be used for.

Grant money will be used to compensate the pastor's professional expenses aside from those compensated by the local congregation, materials for church personal as they meet with members of the college community, costs of materials provided by other self-help organizations or agencies, advertising, transportation, food, lodging for off-campus spiritual growth activities, and an emergency fund to help students and staff with immediate vital needs.

\*Describe your ministry in ways that give others a sense of its people, programs and goals for helping others.

Agave Arroyo Presbyterian Church is dedicated to loving our Lord and one another. Part of our mission statement is that we are strongly called serve our community. This ministry to the community college will allow the Agave Arroyo Presbyterian Church to be a presence at the campus and to meet with those in need and to help them where they need assistance, thus serving our community.

2. The Funding request includes who, what, when, and where

\*Answer as many as you can in each category that apply.

- \* (a) Who - Who will be enriched by the grant project?:

The target group who will benefit from the project.

The faculty and students of Agave Arroyo Community College is the target group. During the many changes that have been necessary with the onset of the Covid-19 pandemic, many staff and students have a sense of loss and isolation. Many are in deep need of someone to talk with, pray with, be listened to, and helped with contact and resources for specialized emergency needs.

Those generally expected to execute the project.

AAPC members and their pastor will meet in a series of Zoom meetings to plan the program to begin in the 2020 Fall Semester. A number of church members and the pastor of Agave Arroyo Presbyterian Church (AAPC) have specialized and/or professional gifts and talents who will be available for counseling and conversation in the campus union or a designated meeting place (following CDC guidelines for social distancing and personal protection). Other church members may provide beverages and treats, gift cards, or transportation to off-campus activities.

Their responsibilities.

In coordination with Agave Arroyo Community College, AAPC will ascertain where the church is most needed in meeting the needs of the school community. We will also work with the college to determine location/s for meeting, hours of our presence, and how to safely meet with staff and/or students using college and CDC guidelines for social distancing and the use of personal protective materials. The pastor or church leaders will log their time and activities with each individual or group. Names will be kept in strict confidentiality unless the people wish to have their names known. These logs will be available to both church and school administrators.

Gift necessary to complete a successful project. \$2,000

- (b) What - Grant specifics:

Identify the specific activities anticipated for the project.

The pastor and/or church participants will maintain a regular presence in the campus union and/or socially safe locations (as identified by the community college administration and using college and CDC guidelines during the Covid-19 pandemic) during the school day and some evenings when the union or other spaces are open and safe. AAPC participants will converse, pray with, counsel, and/or provide items or references to those in need and arrange for transportation as needed. If there are enough interested people, off-campus activities will be planned to assist with group-building and, especially, faith-building—all done within CDC guidelines.

What primary result is expected at the conclusion of the project?

Staff and students are undergoing a variety of stressors, some of which may be assisted by a friendly person who may simply listen, or provide an opportunity to pray. Faith-building and meeting other needs may relieve some of the stresses. AAPC

will support this ministry in regular prayer and being the hands of God on earth for these people's lives. The goal is that members of the AACC community will feel comforted and less stressed by their contacts with AAPC members, knowing that the church community cares about them.

Describe the measures and benchmarks you will use to determine if the primary results are being met.

This is hard to determine because AAPC participants don't know who will be involved, how many people will be affected, or the activities we plan to use to meet the needs of the people involved. At a minimum, logs of time, expenses, activities, and participants will be kept. Monthly Zoom meetings will be held to discuss progress and make modifications if needed. Community college staff, college community people (if they wish to participate, and AAPC participants will complete an evaluation at the end of the term and, at an appropriate time, participate in a Zoom conference to assess strengths and weaknesses. This will help determine if the program should continue for another semester, a sign of success.

- (c) When - Project timeline:
  - (1) Explain a timeline of completion.

Planning conferences will begin in July, 2020. Community college personnel will be present to help assign meeting places, meeting times, and appropriate personal contacts guided by school policies and CDC Covid-19 protocols. Contacts with students and staff will begin when students return to campus for the fall semester. The grant period will end at the end of the 2020 fall semester following evaluations and determining next steps. The project will last approximately 6 months from July to December, 2020.

- (d) Where - Where the project will take place:
  - (1) Identity the geographical or organizational boundary for the project.
    - Example: congregation or organization, community, Presbytery or beyond.

The outreach location will be on the campus of Agave Arroyo Community College. As Covid-19 restrictions are lifted, activities could move to the church and possibly some locations away from our community.

- (2) Explain how your mission grant will impact your congregation or organization, community, Presbytery or beyond.

Hopefully, participants from our church, community, and the presbytery will be involved. Records will be kept and modification will be made. This information will be shared with other organizations and churches. Outreach to the community college will bring people together as we do God's work on earth.

### 3. Budget

- Budget:
  - Develop and attach separate worksheet/spreadsheet with a detailed budge for the grant requested.
  - Be as comprehensive as possible.
  - \*If for an organization, be as detailed as possible on how funding will be utilized.
  - Funding request must include the church or organization's recent balance sheet.
  - Budget Instructions:
    - General Budgets/salary
      - Example: general operating budgets, salaries, honoraria, travel, etc.
    - Programmatic
      - Example: curriculum expenses/supplies, specific programs (Ex: VBS), events, etc.
    - Property
      - Example: building expenses, property improvements, etc.

#### Your Project Budget Must Include:

- Specified budget outline on a separate spreadsheet or page
- Amount you, as the applicant, are contributing
- A list of other contributions or grants received – List all.
- The total amount you are requesting
- Project budget and information is required for grant to be considered for review.
- Other information required
- List any past Mission Priority Grants from CRT.

A complete budget (including the most recent balance sheet, a complete budget outline, lists of congregational donations, gifts received, and contributors from other churches and agencies) is attached. The budget below is a brief synopsis of expected income and expenses.

Income	Donations from AAPC members for gifts and supplies	\$ 3,000
	Matching grant funds for pastoral compensation	\$ 4,800
	Income from PW and Mission Committee talent show dinner	\$ 450
	Senior High Youth potato bar dinner	\$ 350
	(?) Presbytery of Grand Canyon Mission Priority Grant	<u>\$ 2,000</u>
	<b>TOTAL INCOME</b>	<b>\$10,600</b>

## Expenses

Pastor's after hours compensation (6 hrs./week for 16 weeks)	\$ 4,800
Personal protection equipment and supplies	\$ 300
Location Expenses (space rental, tables, chairs, internet , etc.)	\$ 500
Advertising and Materials	\$ 1,500
Off-campus travel	\$ 1,500
Off-campus lodging	\$ 700
Providing Misc./Other Needs for the college community	\$ 1,300
<b>TOTAL EXPECTED EXPENSES</b>	<b>\$10,600</b>

## Task 2.

### 4. Inclusion of Racial/Ethnic Participants

#### • Question #1: Inclusion of Racial / Ethnic Participants

- Does the grant support the needs of racial / ethnic persons? If so, how?

The college has racial/ethnic communities within their staff and student populations. Reducing stress, giving opportunities to pray, sharing, and directing people to needed resources helps promote understanding as we work together.

- Does it encourage multi-ethnic relationships and experiences?

There is a large percentage of Native, Hispanic, and African American persons on staff. One-on-one contact is the first step to developing multi-ethnic relationships and experiences. Honest dialog, praying together, understanding needs will lead to deeper understanding of ourselves and each other.

### 5. Connection to Mission

#### Question #2: Connection to mission (Address one or more items)

- How does your grant connect to your local church mission?

AAPC's mission is dedicated to loving our Lord and one another. Our mission statement focuses on strongly serving our community. We are committed to reaching out to our whole community, whether they are church members or not. Sometimes it's hard to hear of God's love when you are lonely, stressed, or feel inadequate. We will show God's love to the AACC community by helping them have a friendly face to speak to, pray with, or knowing where to turn when they need help.

- How does your grant connect to your organization's mission?

The congregation of AAPC believes that we serve God by serving others. We love God by loving others. That is the essence of what we believe.

- How does your grant connect to the Presbytery's mission?

The outreach project supports the Presbytery of Grand Canyon's mission "to celebrate and proclaim the Gospel of Jesus Christ by...engaging in ministry and mission...and being a connectional, communicative ink in the Presbyterian Church (USA)."

- How does your grant connect to the General Assembly's mission?

The Agave Arroyo Community Outreach project supports the PC(USA)'s mission as articulated by the Presbyterian Mission Agency by "joyfully partnering with groups to nurture and support Christ's disciples wherever the Holy Spirit leads us." Each person touched by our project, whether Christian or not, will see God's love in the eyes, hearts, words, and hands of each AAPC member who reaches out to them at the community college.

- Does it support the mission of a continuing grant program?

This is a new project, not a continuing grant program. We are hopeful that the support given to us by a mission grant will help us with the skills and resources to continue and amplify our own community outreach and to help plant the seeds of community outreach programs to other churches and organizations within the presbytery and beyond.

### 6. Congregational Networking

#### • Question #3: Congregational Networking

- Does the grant provide experiences for multiple congregations? If so, how?

Three other congregations in the community have expressed interest in helping to make this project successful. Representatives from those congregations will join in with evaluation and modification activities.

- Does the grant include technology which connects congregations?

We will advertise in the campus newsletter and contact students through email. Eventually it might be a good idea to create a facebook or twitter page.

### 7. Individuals Impacted

#### • Question #4: Individuals Impacted

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- How does the grant impact a large percentage of people in the local congregation?

At this time 22 church members (about 10% of our membership) have committed to be on campus to meet people and help with needs. Church members will pray for this ministry weekly during worship. Many will provide snacks and transportation. Over 60% of the membership have participated in fund-raising activities or personally donated money and gift cards. At a time when congregational faith-building activities resume, the people are anxious to participate and invite the community college community to join us.

- How does the grant impact additional people in the community?

Self-help organizations and other community resource groups and professionals have asked how they can help and will be available as the need arises. Three other congregations in the community have expressed interest in the project and are exploring ways they can assist as the outreach grows.

- How does the grant impact additional people throughout the Presbytery and/or region?

If successful, our outreach project will begin to build relationships between the community college and the community. As our church continues to “grow our project,” we will create a model and a set of guidelines that we will readily make available to other churches and organization.

### Task 3.

#### 8. Plan for Evaluation of Effectiveness included

- Question #1: Plan For Evaluation Of Effectiveness Included

- How will the grant recipients show that the grant was effective?

The pastor and AAPC participants will log the number of people with whom he has contact. They will also summarize the types of contacts made with the community college community. AAPC participants and Agave Arroyo Community College personnel will meet monthly in a Zoom conference to assess what is happening and make modifications to the program as needed in order to make the program a more effective outreach. Individual evaluations will be completed by church participants and as many AACC participants as possible. The Evaluation forms are attached to this application. Any needed adaptations will be recorded and updated as necessary. At the end of the school term a final Zoom conference will be held to evaluate the program and to make plans for next steps.

- How will CRT know the grant was effective?

Pictures of AAPC members on campus will be taken to chronicle activity and to share with CRT. Pictures of AACC staff and students will not be included unless permission is given. Copies of final reports and the final budget will shared with CRT. We will answer the mid-project questions and, hopefully, share a progress report in EFOCUS. Finally, AAPC will complete all final request from CRT to fulfill the requirements of the Mission Priority Grant.

#### 9. Other Factors Not Addressed by Other Rubric Categories

- Question #1: - Other Factors Not Addressed By Other Rubric Categories

We have tried to address all questions on the application as completely as possible. We’ve also looked at the judging rubric in order to score as highly as possible. We believe in this project and know that God has put into our hearts a way of being Christ’s hands (and feet!) on the ground. Receiving a grant will us to reach and care for as many people as possible during this very difficult time.

### Task 4.

\*Answer one:

- Would this mission project be able to be completed if not fully funded?

AAPC is committed to this outreach and plans to do as much as we can with the resources we have. Monies dedicated to advertising and some materials may limit the outreach if potential participants are unaware of our presence on campus. Grant monies not received for activities or other materials may also limit what services we may be able to provide. Even if not funded, all reporting and accountability measures will be as reported in this application.

### Task 5.

\*If it applies (not applicable for organizations)::

- Are you up-to-date on your per capita?
- If you answer no, please explain why not.

Arroyo Grande Presbyterian Church strongly believes that we need to actively support the PC(USA). We are up-to-date with our per capita payments. In fact, the congregation has submitted all per capita payments for 2020.

### Approval Process Information

#### Approval Process:

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The Congregational Resourcing Team will hold a special meeting in January, 2019 to review applications. Applicants can expect to receive a communication from CRT with the determination made after that meeting.

If funded, you will receive determination letter prior to disbursement.

**Grant Approval Statement:**

Provide a detailed summary on how the grant money has affected the project you applied for and end result within 6 months of grant funding. If still continuing project, provide an update at the 6 month mark and at the completion of the project.

Include any receipts and pictures of completed project - if applicable.

Future grant funding may be affected if an effectiveness summary is not received within 6 months of funding.

Once the project is complete, a final summary and budget is required to be submitted to CRT

Send information to [pbyoffice@gmail.com](mailto:pbyoffice@gmail.com) - Attention CRT Grant Applications.

A Congregational Resourcing Team member will also be following up with each grant recipient 5-6 months after grant funding to get a report on benchmarks and effectiveness of grant.

Small articles will be featured in EFocus to showcase the different grant recipients and how the grant has impacted the project, etc.

2-3 pictures can be included as well.

Submit information to [pbyoffice@gmail.com](mailto:pbyoffice@gmail.com) - Attention CRT Grant Article

Any unused funds are to be returned to the Presbytery.

Thank you,

Congregation Resources Team

**CONGREGATIONAL RESOURCING TEAM MISSION GRANT JUDGING RUBRIC**  
**(Revised 6/15/20)**

Name of Project Or What Funding is For: \_\_\_\_\_

Person(s), Church, or Organization Requesting Mission Grant Funding \_\_\_\_\_

Amount of Mission Funds Requested \_\_\_\_\_

- \_\_\_\_\_ **1. Introduction and Purpose of Funding Request** (5 points)
- (a) The purpose introduces the project.
  - (b) The purpose describes how mission grant funds will be used.
  - (c) The purpose is clear and comprehensive.
- \_\_\_\_\_ **2. The Funding Request Includes who, what, where and when** (20 points)
- (a) Who will be enriched by the grant?
  - (b) What are the specific details of the grant project?
  - (c) What is the project timeline?
  - (d) Where will the project take place?
- \_\_\_\_\_ **3. Budget** (20 points)
- (a) Funding request must include the project budget.
  - (b) It must include any funding from the church/organization, gifts, other grants, or other sources.
  - (c) Funding request must include the church or organization's recent Balance sheet and project budget for requesting grant funds.
- \_\_\_\_\_ **4. Inclusion of Racial/Ethnic Participants** (10 points)
- (a) Supports needs of racial/ethnic persons.
  - (b) Encourages multi-ethnic relationships and experiences.
- \_\_\_\_\_ **5. Connection to Mission** Addresses all applicable areas of mission: (10 points)  
valid connections to more areas of mission will score more points.
- (a) Local church's mission
- (OR)**
- (b) Local Organization's Mission
  - (c) Presbytery's mission
  - (d) General Assembly's mission
  - (e) Supports mission of continuing CRT grant programs. (List previous received grants from CRT.)
- \_\_\_\_\_ **6. Congregational Networking** Addresses all that are applicable: (10 points)
- (a) The project provides opportunities for multiple congregation participation.
- (OR)**
- (b) The project provides opportunities for multiple organizational/community Participation.
  - (c) The project includes technology which connects congregations.
- \_\_\_\_\_ **7. Individuals Impacted** Addresses all that are applicable: (10 points)
- (a) Impacts a large percentage of people in the local congregation.
  - (b) Impacts additional people in the local community.
  - (c) Impacts people throughout the presbytery and/or region.
- \_\_\_\_\_ **8. Plan for Evaluation of Effectiveness Included** (10 points)
- (a) How will the grant recipient show that the project was effective? Be detailed.
  - (b) How will the Congregational Resourcing Team know that project was

effective and grant goals were accomplished?

\_\_\_\_\_ **9. Other Factor(s) Not Addressed by Other Rubric Categories** (5 points)  
List items you would like to have further considered (briefly):

\_\_\_\_\_ **TOTAL POINTS AWARDED**

<b>GRANT APPLICATION APPROVED FOR FULL FUNDING</b>	_____ <b>YES</b>	_____ <b>NO</b>
<b>GRANT APPLICATION APPROVED FOR PARTIAL FUNDING</b>	_____ <b>YES</b>	_____ <b>NO</b>
If so, what grant funds are awarded? _____		
<b>GRANT APPLICATION NOT APPROVED FOR FUNDING</b>	_____ <b>YES</b>	_____ <b>NO</b>

**NOTES:**

**CIRCLE ONE: Funded - Partially Funded - Unfunded**