



January 1, 2021

Dear Mission Priority Grant Applicants,

The Mission Priority Grants upcoming granting period will be in March this year. The application deadline is February 20.

March's granting period will be the only Mission Priority Granting period available for 2021.

Each year the Congregational Resourcing Team is given a budget for Mission Priority Grants for the year. With funds from mission giving going down each year, we need to move to having only one granting period this year.

The good news is that CRT is positive they can continue to support, encourage and make a positive impact throughout the Presbytery, continuing the mission of Jesus Christ.

Please carefully review the entire application (below). There are also a few resources available on the Presbytery's website under "Congregational Resourcing" to aid you in writing a strong grant proposal. Please refer to them.

If you have any questions, please email the Presbytery office and ask for it to be forwarded to CRT Grants.

This is also how you will submit your applications.

The hard deadline for the applications is February 20 so the grant review team may have plenty of time to read and review every application.

The grant review team will then meet in March to review the applications. Once the review is completed all applicants will receive a letter of determination.

We look forward to hearing from you.

Yours In Christ,

The Congregational Resourcing Team  
- Grant Sub-Committee

**Mission Priority Grant Request Application Form**

Date Submitted \_\_\_\_\_

Project Name: \_\_\_\_\_

Name of Church / Organization: \_\_\_\_\_

Church / Organization's Phone Number: \_\_\_\_\_

Church / Organization's Address/City/State/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Person's Phone Number: \_\_\_\_\_

Contact Person's Email Address: \_\_\_\_\_

(If applicable, please also provide the information below.)

Partner Congregation: \_\_\_\_\_

Church / Organization's Address/City/State/Zip: \_\_\_\_\_

Church / Organization's Phone Number: \_\_\_\_\_

Contact Person's Phone Number: \_\_\_\_\_

Contact Person's Email Address: \_\_\_\_\_

**Definition:** The Mission Priority Grants of the Presbytery are separated into 3 categories as stated below. Check the one which this application is being submitted for approval.

- CONGREGATIONAL DEVELOPMENT and COLLABORATION AMONG CONGREGATIONS  
Congregational development includes both programmatic and leadership development that help churches gain clarity, purpose, focus, and energy to fulfill God's call to them. Most of this development work must come from within a congregation, its members and leaders, as well as collaborating with other congregations to achieve this.
- STARTING NEW WORSHIPPING COMMUNITIES  
The Grand Canyon Presbytery affirms God's continuing call that the presbytery grow in membership and mission. One way to meet this goal is by adding more worshipping communities which are led by people with a passion for this work, coupled with the commitment to nurture and support new growth.
- SUPPORTING REGIONAL AND AFFILIATED ORGANIZATION PROGRAMS  
Regional and affiliated organizations who are supported by the Presbytery, which will support, serve and nurture their community and beyond; while sharing the Word of God, and continuing the mission of Jesus Christ. Examples of these programs include, but are not limited to: Montlure Presbyterian Church Camp and Arizona Peace and Justice Network.

**Instructions For Submission:**

This application is available from the Presbytery Grand Canyon website in the Congregational Resources filing cabinet. Email the completed application with attachments addressing each of the tasks and budget outline to the Presbytery Office. Clearly state on the email subject line "Attention: CRT Grant Application". Email to [pbyoffice@gmail.com](mailto:pbyoffice@gmail.com) or mail to: Presbytery of the Grand Canyon - 4141 W Thomas Rd Phoenix, AZ 85018, Attention CRT Grant Applications

**\*\* Deadline for 2021 Grant Period is February 20, 2021 -  
Please Carefully Review Page 4, "Approval Process Information" \*\***

## Task 1.

### 1. Introduction and Purpose of Funding Request:

- Provide a statement of purpose for the request of mission funding.
- Include specifics of what the grant will be used for.
- Describe your ministry in ways that give others a sense of its people, programs and goals for helping others.

### 2. The Funding Request Includes:

- Answer as many as you can in each category that apply.
- Who - Who will be enriched by the grant project?
  - The target group who will benefit from the project.
  - Those generally expected to execute the project.
    - What are their responsibilities?
  - Gift necessary to complete a successful project.
- What - Grant specifics:
  - Identify the specific activities anticipated for the project.
  - What primary result is expected at the conclusion of the project?
  - Describe the measures and benchmarks you will use to determine if the primary results are being met.
- When - Project timeline:
  - Explain a timeline of completion.
    - Be as specific as you can be.
- Where - Where the project will take place?
  - Identify the geographical or organizational boundary for the project.
    - Example: congregation or organization, community, Presbytery or beyond.
  - Explain how your mission grant will impact your congregation or organization, community, Presbytery or beyond.

### 3. Budget:

- Budget Instructions:
  - Develop and attach a separate spreadsheet or worksheet with a detailed budget for the grant requested
  - Be as comprehensive as possible.
    - \*If for an organization, be as detailed as possible on how funding will be utilized.
  - Funding request must include the church or organization's recent balance sheet.
- Your Project Budget Must Include:
  - Specified budget outline on a separate spreadsheet or worksheet.
    - This would include: All expenses and expected income to pay for the project (applicant's contribution, possibly donated labor (if applicable), other contributions, other grants, CRT Grant amount you are applying for), to be balanced.
  - Amount you, as the applicant are contributing.
  - Other contributions or grants received - List all.
    - Required: Must list any past Mission Priority Grants from CRT.
  - The total amount you are requesting.
  - Project budget and information is required for grant to be considered for review.
- Budget Inclusions And Examples:
  - General Budgets / Salary:
    - Example: general operating budgets, salaries, honoraria, travel, etc.
  - Programmatic:
    - Example: curriculum expenses or supplies, specific programs, events, etc (Ex: VBS, other types of short term or ongoing programs or events).
  - Property:
    - Example: building expenses, property improvements, etc.

### 4. Inclusion of Racial / Ethnic Participants:

- Does the grant support the needs of racial / ethnic persons? If so, how?
- Does it encourage multi-ethnic relationships and experiences?

### 5. Connection to Mission:

- **Address one or more items:**

- How does your grant connect to your local church mission?
- How does your grant connect to your organization's mission?
- How does your grant connect to the Presbytery's mission?
- How does your grant connect to the General Assembly's mission?
- Does it support the mission of a continuing grant program?

**6. Congregational Networking:**

- Does the grant provide experiences for multiple congregations? If so, how?
- Does the grant include technology which connects congregations?

**7. Individuals Impacted:**

- **Address as many items as you can:**

- How does the grant impact a large percentage of people in the local congregation?
- How does the grant impact additional people in the community?
- How does the grant impact additional people throughout the Presbytery and/or region?

**8. Plan for Evaluation of Effectiveness Included:**

- How will the grant recipients show that the grant was effective?
- How will CRT know the grant was effective?

**9. Other Factors Not Addressed By Other Rubric Categories:**

**Task 2.**

- Would this mission project be able to be completed if not fully funded?

**Task 3.**

- The following question only applies to churches:
  - The Resources Committee has asked CRT to include the following question for information only. It is not applicable for organizations. Churches applying for mission priority grants will not be penalized if they are not up-to-date on per capita payments.
    - Are you up-to-date on your per capita?
    - If not, why?

## Approval Process Information

### Grant Funding Information:

March's granting period will be the only Mission Priority Granting period available for 2021. Each year the Congregational Resourcing Team is given a budget for Mission Priority Grants for the year. With funds from mission giving going down each year, we need to move to having only one granting period this year. The good news is that CRT is positive they can continue to support, encourage and make a positive impact throughout the Presbytery, continuing the mission of Jesus Christ.

### Approval Process:

The Congregational Resourcing Team Grant Sub-Committee will hold a special review meeting at the beginning of March 2021 to review all applications.

Applicants will receive a letter from CRT with the determinations made after that meeting.

### Grant Approval Statement:

You must provide a detailed summary on how the grant money was utilized and has affected the project or event for which you applied and the end result within 6 months of grant funding.

If application is for an ongoing project, provide an update at the 6 month mark and at the one year mark. If applicable, provide an update at the completion of the project as well.

If the grant was for a general budget, provide an update/effectiveness summary at the 6 month and one year mark, on how the grant funds affected your congregation, project, or organization.

At the 6 month mark, completion of the project / or at the 1 year mark if for an ongoing project or budget, submit an accounting for expenses as well.

Please include any pictures of projects or of events for the grant. If applicable, please send pictures of things your budget grants were used for as well.

Future grant funding may be affected if an effectiveness summary is not received within 6 months of funding.

Once the project is complete, a final summary and budget is required to be submitted to CRT

Send information to [pbyoffice@gmail.com](mailto:pbyoffice@gmail.com) - Attention CRT Grants.

Small articles will be featured in EFOCUS to showcase the different grant recipients and how the grant has made an impact on the church / project, Presbytery and community. We can include 2-3 pictures as well.

Submit all information to [pbyoffice@gmail.com](mailto:pbyoffice@gmail.com) - Subject Line: Attention CRT EFOCUS Grant Article.

Any unused funds must be returned to the Presbytery. Please contact the Presbytery office for more information on how to proceed with doing this.

Thank you.

Many Blessings,

The Congregation Resourcing Team (CRT)

**CONGREGATIONAL RESOURCING TEAM MISSION GRANT SCORING RUBRIC**

(Revised 6/15/20)

Name of Project Or What Funding Is For:

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Person(s), Church, or Organization Requesting Mission Grant Funding:

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Amount of Mission Funds Requested: \_\_\_\_\_

**\*\* This scoring document is directly aligned to the grant application categories and their order in the application. Please refer to this as you write your grant.**

*It is included in the application to help applicants write a strong grant request*

\_\_\_\_\_ **1. Introduction and Purpose of Funding Request** (5 points)

- (a) The purpose introduces the project.
- (b) The purpose describes how mission grant funds will be used.
- (c) The purpose is clear and comprehensive.

\_\_\_\_\_ **2. The Funding Request Includes who, what, when, and where** (20 points)

- (d) Who will be enriched by the grant?
- (e) What are the specific details of the grant project?
- (f) What is the project timeline?
- (g) Where will the project take place?

\_\_\_\_\_ **3. Budget** (20 points)

- (h) Funding request must include the project budget.
- (i) It must include any funding from the church/organization, gifts, other grants, or other sources.
- (j) Funding request must include the church or organization's recent balance sheet and project budget for requesting grant funds.

\_\_\_\_\_ **4. Inclusion of Racial/Ethnic Participants** (10 points)

- (k) Supports needs of racial/ethnic persons.
- (l) Encourages multi-ethnic relationships and experiences.

\_\_\_\_\_ **5. Connection to Mission** (10 points)

This addresses all applicable areas of mission.

Valid connections to more areas of mission will score more points.

- (m) Local Church's Mission
- (OR)**
- (n) Local Organization's Mission
- (o) Presbytery's Mission
- (p) General Assembly's Mission
- (q) Supports Mission of continuing CRT grant programs

- (r) List previous grants received from CRT.

\_\_\_\_\_ **6. Congregational Networking** (10 points)

Addresses all that are applicable:

- (a) The project provides opportunities for multiple congregation participation.  
(OR)  
(b) The project provides opportunities for multiple organizational/community participation.  
(c) The project includes technology which connects congregations.

\_\_\_\_\_ **7. Individuals Impacted** (10 points)

- (a) The project impacts a large percentage of people in the local congregation or organization  
(b) The project impacts additional people in the local community.  
(c) The project impacts people throughout the presbytery and/or region

\_\_\_\_\_ **8. Plan for Evaluation of Effectiveness Included** (10 points)

- (a) How will the grant recipient show that the project was effective? Be detailed.  
(b) How will the Congregational Resourcing Team know that the project was effective and grant goals were accomplished?

\_\_\_\_\_ **9. Other Factor(s) Not Addressed by Other Rubric Categories** (5 points)

List items you would like to have further considered (briefly):

\_\_\_\_\_ **TOTAL POINTS AWARDED OUT OF 100**

GRANT APPLICATION APPROVED FOR FULL FUNDING \_\_\_\_\_ YES \_\_\_\_\_ NO

GRANT APPLICATION APPROVED FOR PARTIAL FUNDING \_\_\_\_\_ YES \_\_\_\_\_ NO

If so, what grant funds are awarded? \_\_\_\_\_

GRANT APPLICATION NOT APPROVED FOR FUNDING \_\_\_\_\_ YES \_\_\_\_\_ NO

NOTES: